

Eligibility Criteria and Documents required for Registration of Contractors in Class-I (Electrical / PHE) / Class-II (Electrical / PHE) in Telangana State.

1. Application in the format appended (Annexure-I) with Rs.2/- Court Fee Stamp affixed.
2. Bio-Data in the format appended Two (2) Sets in Hard Copies and One (1) set Soft Copy (CD/DVD) (Annexure-II)
3. Registration Fee in the shape of DD/BC in favour of "**PAO, R.R. District, Hyderabad**" for

Class-I (Electrical / PHE)	Class-II (Electrical / PHE)
Rs.20,000/-	Rs.10,000/-

4. Solvency Certificate issued by the Scheduled Bank in the format appended (Annexure-III) for

Class-I (Electrical / PHE)	Class-II (Electrical / PHE)
Rs.2.00 Lakhs	Rs.1.00 Lakhs

5. Experience Certificate issued by the Executive Engineer and Counter Signed by the Superintending Engineer in the particular category i.e., Electrical/PHE, in a particular year during the last five (5) financial years as below

Class-I (Electrical / PHE)	Class-II (Electrical / PHE)
Single work of Rs.2.50 Lakhs and Rs.5.00 Lakhs for Group of works	Single work of Rs.1.25 Lakhs and Rs.2.50 Lakhs for Group of works

6. Other Requirements:

In the case of Electrical

- **Valid Electrical License Certificate (A-Grade / B-Grade).**
The Contractor himself shall be licensed Electrician or at least have a licensed Electrician in his employment i.e., certificate issued by the Electrical License Board in Telangana State.

In the case of PHE

- **Plumber Certificate.**
The application shall either be a licensed plumber or at least have a licensed plumber in his employment or plumber certificate issued by National Academy of Construction (NAC).
- Declaration from the Plumber (in case of a licenced Plumber is employed) (Annexure-IX)
- Declaration on Letter Head from the employer / Contractor that the Plumber is working under him. (Annexure-X)

7. Copy of Existing registration in Civil/Electrical/PHE/Transport/F&ESS and in other category if any.
8. Copy of Pan Card.
9. Copy of latest Income Tax Return submitted along with proof of receipt.
10. Copy of GST Registration in Telangana State.
11. Copy of Partnership Deed (in case of Firms)
12. a) **In Case of Firms:** Copy of Form-C & Latest certified copy of Form-A issued by the Registrar of Firms or Issued by the Meeseva Centre (Original duly signed with issuing date).
- b) **In Case of Companies:** Memorandum of Articles, Form-32, DIR-12 and any other applicable Documents.
13. Declaration on Rs.100/- Non-Judicial Stamp Paper
 - a) Declaration on genuineness of certificates and on blacklisting duly **Notarized.** (Annexure-IV)
 - b) Declaration that there are no Criminal Cases during the last Ten (10) years duly **Notarized.** (Annexure-V).
 - c) Declaration that there are no other Contractor Registration either in individual name or as a sole Proprietor/Managing Partner / Partner / Managing Director / Director of any Firm / Company duly **Notarized.** (Annexure-VI).
 - d) Undertaking for the Different Names duly **Notarized.** (Annexure-VIII).
14. Declaration on Letter Head for the different Addresses mentioned in the Documents submitted (Annexure-XI)
15. Copy of Aadhaar Card in case of Individuals.

Note:

(i) The Agency / Contractor is requested to Sign on all Pages and also on CD/DVD .

(ii) Rs. 100/- Non Judicial Stamp Papers should be purchased in Telangana State only.

(iii) Annexure - VII : Applicable incase of change of Contractor Registration i.e, from

- a. Individual to Proprietor firm/ Partnership Firm/ Company
- b. Partnership firm to Company/ Individual/ Proprietor firm
- c. Company to Partnership Firm/ Individual/ Proprietor firm)

The above Details and formats are available at www.roadbuild.telangana.gov.in

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Sl. No.	Description of Documents	Reference to Page No.
1	Existing Registration Certificate	
2	Bio – Data (Hard Copy in Duplicate & Soft Copy in CD/DVD) (Annexure-II)	
3	Demand Draft (D.D) / Bankers Cheque (B.C)	
4	Solvency Certificate (Annexure-III)	
5	Pan Card	
6	Latest IT Return	
7	GST Registration in Telangana State	
8	Valid Electrical License/Plumbing Certificate	
9	Registration of firm Form "C", Latest Form "A" and all Partnership Deeds (In Case of Firm)	
10	Memorandum of Articles, Form 32/DIR-12/Any other Documents (In Case of Company)	
11	Self Declaration (Annexure-IV)	
12	Declaration for Criminal Cases (Annexure-V)	
13	Declaration on Existing registrations (Annexure-VI)	
14	Undertaking on Different Names (Annexure-VIII)	
15	Plumber Declaration (Annexure-IX)	
16	Contractor / Employer Declaration (Annexure-X)	
17	Declaration on Different Addresses (Annexure-XI)	
18	Copy of Aadhaar Card in Case of Individual	
19	Experience Certificate	
20	Other Documents (Mention the name of the Document enclosed)	

ANNEXURE - I

APPLICATION FOR REGISTRATION OF CONTRACTORS IN TELANGANA STATE

**To
The Commissioner,
O/o the Commissionerate of
Tenders, 1st Floor, Ground Water
Buildings, Opp: to Govt., Degree
College, Chintal Basthi,
Khairatabad, Hyderabad, Telangana
State-500004.**

Sir,

Sub:- Registration of Contractors – Application for **Class-I** under the category of Electrical / PHE – Contractor–Submitted – Regarding.

I/We, _____ request to kindly register my name / our firm name/our company name as **Class-I** contractor in the Category of **Electrical / PHE** Contractors as per G.O.Ms.No.94, I&CAD (PW-COD) Department, Dated: 01-07-2003, G.O.Ms.No.130, I&CAD (PW-Reforms), Department, Dt: 22.05.2007, G.O.Ms.No.4, I&CAD (Reforms) Dept., Dated 15.07.2014, G.O.Ms.No.14, I&CAD (reforms) Dept., Dated: 31.01.2015, G.O.Ms.No.66, I&CAD (reforms) Dept., Dated: 20.04.2015, G.O.Ms.No.67, I&CAD (reforms) Dept., Dated: 20.04.2015, GO Ms No.149, I& CAD(Reforms)Dept, Dated.15.10.2015, GO Ms No.46 I&CAD (Reforms) Dept, Dated.28.06.2016 and GO Ms No.6 , I&CAD(Reforms)Dept, Dated.23.01.2017.

1. Bankers Cheque / Demand Draft No. _____ dated: _for Rs. _____ (Rupees _____) in Favour of PAO ., R.R District, Hyderabad towards registration fee.
2. BIO-DATA in the formats prescribed in hard and soft copy.
3. Solvency certificate for Rs.....Lakhs, Dt..... issued by..... (the solvency certificate shall not be more than One year old)
4. Copy of GST Registration.
5. Latest Income Tax Returns.
6. Self Declaration & Undertaking on Rs.100/- Non-Judicial Stamp Papers-.....Nos.
7. Experience Certificate.
8. Copy of Registration of firm Form "C", Latest Form "A" and all Partnership Deeds in case of Partnership firm / Memorandum of Articles and Form-32 / DIR-12 in case of Company.
9. Electrical License / Plumber Certificate.
10. Aadhar

P.T.O

I/We _____

solemnly declare that the information furnished by me/us along with this application is correct and I/We personally take responsibility for the correctness of the information furnished.

I/We also declare that I am/we are aware of the fact that if any of the information Furnished along with this application is found to be in-correct, false, fabricated and suppresses My Name/Our Firm Name/Our company name is liable for blacklisting.

Yours faithfully,

Place:
Date:

ANNEXURE – II

BIO-DATA

Of

1. Name of the Contractor/Firm/ Company as registered :

2.

Photograph of the proprietor / Managing Partner/ Managing Director (Authorised Signatory)	Address	:	
	Phones	:	
	Mobile	:	
	Fax	:	
	E-mail	:	
	Website	:

3 Details of Registration with registrar of firms) :

a Reference No. & date :

b Designation and Address of the Registering authority :

c Details of renewals, changes etc. :

4 Category of Firm :

a Managing Partners Authorized Signatory) :

b Educational Qualification of Managing Director :

c Details of all the Partners (as per Registered Partnership deed/ Articles of Association. :

Name of the Directors	Educational Qualification	Occupation	Status in the Firm	% Share

5 Details of Registration of Partnership deed/ Articles of Association etc: :

a Date of Partnership deed :

b Reference No. & date of Registration :

c Designation and address of the Registering Authority :

- 6 Details of Registration with Commercial Tax department. :
- a Reference No. & date :
 - b Designation and Address of the Registering Authority :
 - c Registration number :
 - d Authority where the sales tax returns are being filed now. :
 - e Date of issue of latest Sales Tax Clearance certificate. :
 - f Designation and Address of Issuing Authority of clearance certificate :
- 7 PAN allotted by Income Tax Dept :
- a) For the firm (as a whole) :
 - b) individual
 - c) All other Directors as individual

Name of the Partner	PAN

- 8 a) Name of the Chartered Accountant
Firm, Address, Phone / Fax.
- b) Registration No.
- 9 a) Financial year up to which income firm
b) Designation and address of Income Tax Authority who assessed
c) Date of latest IT assessment order
10. Designation and Address of Mines & Geology Department where returns are Being filed by the Firm.
11. Details of Registration as Civil Contractor with Government of TS
- a. Class in which Registered
 - b. Specialization
 - c. Designation and Address of the Registering authority
 - d. Proceedings No. / Date
 - e. Regd. Number
 - f. Valid up to
 - g. Details of renewals

12. Details of Registration as Civil Contractor in other states

Designation & Address of Registering Authority	Registered As	Proceedings No. & Date	Valid Upto
1	2	3	4

13. Details of Partnership in other firms/ Companies. (As per Registered Partnership deed of the other firm).

Name of the Partner (having partnership in Other firms)	Name, Address of the other firm in which he is a partner	Nature of business of the other firm.	%of share
1	2	3	4
a. Firm (in question) as a whole			
b. Proprietor / Managing Partner/Managing Director (in individual capacity)			
c. Other partners (in individual capacity)			

14. Membership in professional bodies

- a. Builders Association of India
- b. Institution of Engineers
- c. National Academy of Construction

15. Name/Address of Bankers

- a. Maximum Solvency /Credit facility/ Liquid Assets of the firm in Rs. Lakhs
- b. Ref. No and date, Name of the Issuing Bank

16. Specimen Signature of the proprietor/ Managing Partner/Managing Director (Authorized Signatory).

Statement. I

Annual turnover on the Civil Engineering Public Works executed during the last 5 years

A) Firm as its own name:-

Financial Year	Annual Financial Turnover (As per IT Returns)	If authority to whom is filed
2011-12		
2012-13		
2013-14		
2014-15		
2015-16		

B) Firm as a Registered Partner in other firms:

Rs. In Lakhs

Financial year	Name of other Firm/company	Total turnover of the other firm as furnished to IT department	% share of the firm	Proportionate turnover of the firm in question	Whether included in IT return of the firm
1	2	3	4	5	6

c) Firm as a sub-contractor (with the approval of department) : -No-

Rs. In Lakhs

Financial year	Name of the work	Agreement Amount	Agreement Authority	Name of the Main contractor/Firm/Company	Value of work done by the firm as sub-contractor	Whether included in IT return of the firm
1	2	3	4	5	6	

1. The figures furnished should not be more than the figures indicated in Income tax clearance certificate.
2. The turnover on private (Non-Government works should not be included

Statement II.

Details of Civil Eng.. Public Works completed during the last 5 years i.e to

A) In the Name of the Firm:

(In Lakhs).

Sl. No.	Name of the work	Designation, address of Agreement Authority	Agreement No. & Date	Total contract value	Target/actual date of completion	Total value Of work as completed	Year wise break up value work executed
							Amount Year
1	2	3	4	5	6	7	8
1							

B) As Joint Venture with other Registered Co-partner Firm (s) :

Rs. InLakhs.

Sl.No.	Name of the work	Designation, address of Agreement Authority	Agreement No. & Date	Name of JV firm	Share in JV	Total Contract value	Target/actual date of completion	Total value of work as completed	Value of work done by the firm under JV	Year wise Breakup Value of work done under JV		
										Amount year	Amount year	Amount year
1	2	3	4	5	6	7	8	9	10	11	12	13

C) As a Sub-Contract (with the approval of department):

Rs. InLakhs.

Sl.No.	Name of the work	Designation, address of Agreement Authority	Agreement No. & Date	Name of main contractor	Firms share as sub-contractor	Total Contract value	Target/actual date of completion	Total value of work as completed by the Main firm	Value of work as subcontract or out of item 9	Year wise Breakup Value of work executed as sub contractor		
										Amount year	Amount year	Amount year
1	2	3	4	5	6	7	8	9	10	11	12	13

NB : Details of works actually completed should only be furnished

Statement- III
Details of ongoing public works on hand

A) In the Name of the Firm,

Rs. In Lakhs.

Sl.No.	Name of the work	Designation, address of Agreement Authority	Agreement No. & Date	Total contract value	Period date of completion as per Agreement	Value of Balance work	Total value of work done so far (month)	Year wise break up value of work executed		
								Amount year	Amount year	Amount year
1	2	3	4	5	6	7	8	9	10	11

B) As Joint Venture with other Registered Co-partner Firm (s)

Rs. In Lakhs.

Sl.No.	Name of the work	Designation, address of Agreement Authority	Agreement No. & Date	Name of JV firm	Total contract value of the main firm	Contract value under JV (% of share)	Period & date of completion as per Agreement	Value of work done so far (month)		Value of balance work		Year wise breakup value of work done under joint venture.	
								By the Main firm	By the JV Firm	With the Main firm	With the JV firm	Amount year	Current year upto (month)
1	2	3	4	5	6	7	8	9	10	11	12	13	14

C) As Sub contract (with the Approval of department)

Rs. In Lakhs.

Sl.No.	Name of the work	Designation, address of Agreement Authority	Agreement No. & Date	Total contract value	Name of the Main contractor	Firm share as sub contractor	Period date of completion as per Agreement	Total value of work done so far (month)		Value of balance work		Year wise breakup value of work executed by firm as sub contractor	
								By the Main firm	By the sub contractor	With the Main firm	With the sub contractor	Amount year	Current year upto (month)
1	2	3	4	5	6	7	8	9	10	11	12	13	14

- NB :
1. Details of all the works in progress as on 01.04.2004 should only be included.
 2. The value of work done particulars shall be used on certificates issued by the Executive Engineer

Statement - IV
Details of Prime (Physical) Quantities executed during the last 5 years (i.e.,2011-12 to 2015-16.)

A) In the name of the Firm

Sl. No.	Name of the work	Designation & Address of Agreement Authority	Agreement No. & date	Financial year	FINANCIAL YEAR WISE QUANTITIES EXECUTED									
					EWE	Forming Embankment	CCF/ CRS/ RR	RCC	Lining		BM	DBM	MSS	Any other items
									Paver	Manual				
									Sqm/Cum	Sqm/Cum				
Cum	Cum	Cum	Cum	Cum	Cum	Cum	Cum	Sqm						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

B) As Joint Venture with Other Registered Co-partnerfirms.

Sl. No.	Name of the work	Designation & Address of Agreement Authority	Agreement No. & date	Name of the JV firm	Firm shares as JV	Financial year	FINANCIAL YEAR WISE QUANTITIES EXECUTED IN JV SHARE										
							EWE	Forming Embankment	CCF/ CRS/ RR	RCC	Lining		Manual	BM	DBM	MSS	Any other items
											Paver	Manual					
											Sqm/Cum	Sqm/Cum					
Cum	Cum	Cum	Cum	Cum	Cum	Cum	Cum	Cum	Sqm								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	

C) As a Sub contractor (with the Approval of department)

Sl. No.	Name of the work	Agreement authority	Agreement No. & date	Name of the main contractor	Firm's shares as sub contractor	Financial year	FINANCIAL YEAR WISE QUANTITIES EXECUTED AS SUB CONTRACTOR										
							EWE	Forming Embankment	CCF/ CRS/ RR	RCC	Lining		Manual	BM	DBM	MSS	Any other items
											Paver	Manual					
											Sqm/Cum	Sqm/Cum					
Cum	Cum	Cum	Cum	Cum	Cum	Cum	Cum	Cum	Sqm								
1	2	3	4			5	6	7	8	9	10	11	12	13	14	15	

N.B. : Details of quantities executed under completed works as well as ongoing works should be furnished duly supported with the certificates issued by the Executive Engineer concerned.

Statement – V

Details of works for which tenders are submitted (as on.....) - No -

S.No.	Name of the work	Designation & Address of the Authority who called for tenders	ECV Put to tender	Present stage of the tender
1	2	3	4	5

N.B. : - Details of JV/Sub-contract tenders should also be furnished.

Statement – VI

Details of construction/quality control equipment owned (as on.....) - Nil -

S.No.	Details of Equipment (Make model, capacity etc.	Number
1	2	3

B. : -The details of equipment owned and in working condition only should be furnished.

Statement – VII

Details of Technical personnel working in the firm (as on.....)

S.No.	Name	Designation	Educational Qualification	Total years of Experience	Working with the organisation since
1	2	3	4	5	6

Statement – VIII

Details of manpower available with the firm (as on.....)

S.No.	Details of Equipment (Make model, capacity etc.	Number
1	2	3

Statement – IX

Details of retired State/Central Govt. servants working with firm (as on.....)

S.No.	Name	Retired as (Designation)	Year of Retirement	Working in the firm since (Date)
1	2	3	4	5

Statement – X

Details of near relatives working in the Government of Telangana.

S.No.	Name	Designation	Department	Present place of	Relationship with the firm
1	2	3	4	5	6

Statement – XI

Details of Training undergone by the firm's personnel at NAC' and others.

S.No.	Name	Designation	Details of Training undergone
1	2	3	4

Statement – XII

Outstanding achievements in the Civil Engineering contract field. –No-

S.No.	Name of the work	Designation & Address of Agreement Authority	Outstanding Achievement(Like early completion, completion @ less costs, etc.)
1	2	3	4

Statement – XIII

Details of Penalties imposed/waived/paid (for slow progress, defective work etc.)

S.No.	Name of the work	Agreement Authority	Details of penalty imposed	Reasons for the penalty	Penalty paid/reduced) waived etc. details
1	2	3	4	5	6

Statement – XIV

Details of all the court cases filed by the firm against Government (Won, Lost, -No- Withdrawn, Pending).

S.No.	Case No. / Year	Court where filed	Subject matter/Prayer in the case	Respondents i.e., Name of CE/SE	Final outcome of the case
1	2	3	4	5	6

DECLARATION

I/We, _____ (name and address) hereby solemnly declare that the information furnished by me in this BIO-DATA and the statements appended to BIO-DATA is correct, and I/we personally take responsibility for the corrections of the information furnished.

I/We also declare that, I am/we are aware of the fact that, if any of the information, furnished in this BIO-DATA and statements if found to be incorrect, false fabricated and suppressed. My Name/our firm/our company is liable for blacklisting.

Place:

Date :

Signature Of Contractor/Managing Partner/ Managing Director

ANNEXURE - III

**(ENCLOSURE TO G.O.MS.NO.94, I&CAD (PW-COD) DEPARTMENT DT. 01-07-2003)
FORM OF SOLVENCY CERTIFICATE BY SCHEDULED BANKS**

I _____ Manager / General Manager of _____
_____ Bank Ltd., do hereby certify that _____ (Name and address of the
Contractor) to be solvent to the extent of Rs. _____ (Rupees _____
_____) as disclosed by the information and records which are available with
the afore-said Bank.

Date:

Place:

For the _____ Bank
(Designation of the Officer authorized
to sign.)

ANNEXURE - IV (a)

Declaration on Rs .100 Non Judicial Stamp Paper

(Only for Partnership Firm / Company)

- 1) We hereby declare that the statements, documents, certificates produced/submitted by us along with the application for registration of contractor are genuine. If found false in future we will be held responsible for the consequences.
- 2) Further, we hereby declare that, we have not been blacklisted / debarred/suspended so far in any department of Government of Telangana and also in any Department in other states of India due to any reasons.
- 3) We _____ solemnly declare that the information furnished by us along with this application is correct and we personally take responsibility for the correctness of the information furnished.
- 4) We also declare that, we are aware of the fact that if any of the information furnished along with this application is found to be in-correct, false, fabricated and suppresses Our Firm Name/Our company name is liable for blacklisting.

If found false in future, we will be held responsible for the consequences.

Name of Partner/Director	Signature of Partner/Director:
1.	
2.	
3.	
4	
5	

Date :
Place :

Official Seal of Partnership Firm/Company

ANNEXURE - IV (b)

Declaration on Rs .100 Non Judicial Stamp Paper

(Only for Individual)

- 1) I hereby declare that the statements, documents, certificates produced/submitted by me along with the application for registration of contractor is genuine. If found false in future I will be held responsible for the consequences.

- 2) Further, I hereby declare that, I have not been blacklisted / debarred/suspended so far in any department of Government of Telangana and also in any Department in other state of India due to any reasons .

- 3) I _____
solemnly declare that the information furnished by me along with this application is correct and I personally take responsibility for the correctness of the information furnished.

- 4) I also declare that, I am aware of the fact that if any of the information Furnished along with this application is found to be in-correct, false, fabricated and suppresses My Name is liable for blacklisting.

If found false in future, I will be held responsible for the consequences.

Date :

Place :

Signature of the Individual

ANNEXURE - V (a)

Declaration on Rs .100 Non Judicial Stamp Paper

(Only for Partnership Firm / Company)

- 1) We hereby declare that, we are Partners/Directors of -----
----- (Firm/ Company Name) and there are no Vigilance cases, Court Cases, Criminal Cases filed/ pending against us and there are no Public litigations cases are filed / pending against the works executed by us for the last Ten (10) Years.
- 2) We declare that, our application for contract registration in any class and category are not rejected /returned in any department of Telangana State.

If found false in future, we will be held responsible for the consequences.

Name of Partners/Directors	Signature of Partners/Directors:
1.	
2.	
3.	

Date :
Place :

Official Seal of Partnership Firm/Company

ANNEXURE -V(b)
Declaration on Rs .100 Non Judicial Stamp Paper
(Only for Individual)

- 1) I ----- (Name & address) hereby declare that, there are no Vigilance cases, Court Cases, Criminal Cases filed/ pending against me and there is no Public litigation cases are filed / pending against the works executed by me for the last Ten (10) Years.

- 2) I declare that, my application for contract registration in any class and category are not rejected /returned in any department of Telangana State

If found false in future, I will be held responsible for the consequences.

Date :
Place :

Signature of the Individual

ANNEXURE - VI (a)

**(Declaration on Rs .100 Non Judicial Stamp Paper)
(Only for Partnership Firm / Company)**

- 1) We are registered contractor as Special Class / Class-I / Class-II vide Proceedings No. _____ Dt. _____ issued by _____ in the category of Civil/Electrical/PHE/F&ESS/Transportation only and we are not having any other registration other than the mentioned above.
- 2) "We.....
(Managing Directors / Directors/ Partners/Managing Partners) of M/s(Company / firm), solemnly affirm that, "We do not have any contractor registration either in our individual names or as a sole proprietor of any firm/Company, [except the registration mentioned above and furnished along with the application].
- 3) We also declare that, We are not a partner / director of any firm / company which is having contractor registration in any department in Government of Telangana.
- 4) We assure that on registration of _____
(Name of Firm / Company) under Class-I / Class-II in the category of Electrical / PHE will, we will not take up any work in future on our individual names.
- 5) We hereby certify that, We will employ qualified technical personnel with suitable complimentary staff to meet the requirements of the works as specified in the tender documents.
- 6) If the above statement found false at a later date, We will be held responsible for the consequences".

Name of Partners/Directors	Signature of Partners/Directors:
1.	
2.	
3.	
4.	
5.	

Date
Place

Official Seal of Partnership Firm/Company

ANNEXURE - VI(b)

Declaration on Rs .100 Non Judicial Stamp Paper

(Only for Individual)

- 1) I am registered contractor as Special Class / Class-I / Class-II vide Proceedings No. _____ Dt. _____ issued by _____ in the category of Civil/Electrical/PHE/F&ESS/Transportation only and I am not having any other registration other than the mentioned above.
- 2) I solemnly affirm that, I do not have any contractor registration either in my individual name or as a sole proprietor of any firm, [except the registration mentioned above and furnished alongwith the application].
- 3) I also declare that I am not a partner / director of any firm / company which is having contractor registration in any department under Government of Telangana.
- 4) I hereby certify that, I will employ qualified technical personnel with suitable complimentary staff to meet the requirements of the works as specified in the tender documents.
- 5) If the above statement found false at a later date, I will be held responsible for the consequences”.

Date :
Place :

Signature of the Individual

Annexure- VII

(applicable incase of change of Contractor Registration from

i. Individual to Proprietor firm/ Partnership Firm/ Company

ii. Partnership firm to Company/ Individual/ Proprietor firm

iii. Company to Partnership Firm/ Individual/ Proprietor firm)

(Declaration on Rs. 100 Non Judicial Stamp Paper)

- 1) All the assets and liabilities including obligations and the ongoing works entrusted in the name of _____ (individual / firm/Company/Proprietor firm) and to receive all the bills pending from various departments along with the experience gained shall stand transferred into the name of _____ (individual / firm/Company/Proprietor firm) from the date of registration of Special Class/Class I/Class II Contractor under Civil Category is registered.

- 2) All the Partners/Directors of _____ (Firm/ Company) shall be responsible and personally discharge all the liabilities, dues to the department that arise out of at anytime in future from the works done by _____ (Individual/ Proprietary firm/Firm/Company)

Name of Partners/Directors	Signature of Partners/Directors:
1.	
2.	
3.	

Date
Place

Official Seal of Partnership Firm/Company _

ANNEXURE - VIII

Declaration on Rs .100 Non Judicial Stamp Paper

UNDERTAKING

I/We, _____ Contractor/Firm/Company (Name and Address) Proprietor/Managing Partner/Director/Managing Director (Name) hereby solemnly declare that on _____ (Date) the names Viz., _____

_____ (Different style Name Contractor/Firm/Company) are one and the same.

If the above statement is found false at a later date, I/We will be held responsible for the consequences

**Signature of the Contractor /Proprietor/
Managing Director/Managing Partner**

Date
Place

ANNEXURE -IX

Declaration on Rs .100 Non Judicial Stamp Paper

(Applicable only in case of a Plumber employed under Contractor / firm/ Company)

Declaration

I(name of Plumber) hereby
solemnly declare that, Iam working at/with
(Name & address of Contractor / Firm/Company) as Plumber since I am always Punctual to
my duty and so on date have no remarks on my work and conduct.

(Signature of Plumber)

ANNEXURE - X

DECLARATION

(different address on letter head)

(Applicable only in case of a Plumber employed under Contractor / firm/ Company)

TO WHOM SO EVER IT MAY CONCERN

This is to Certify that Sriis working under me /our firm / our Company as Plumber since His working performance and punctuality is satisfactory.

Signature of Contractor /
Managing Partner / Managing Director

ANNEXURE - XI
DECLARATION
(different address on letter head)

I/We, _____ Contractor/Firm/Company
(Name and Address) Proprietor/Managing Partner/Director/Managing Director
(Name) hereby solemnly declare that the addresses mentioned in the Documents
submitted are as follows:

Sl. No.	Name of the Documents	Addresses	Remarks

If the above statement is found false at a later date, I/We will be held
responsible for the consequences

Date
Place

**Signature of the Contractor /Proprietor/
Managing Director/Managing Partner**