

**GOVERNMENT OF TELANGANA**  
**ABSTRACT**

Irrigation & CAD Department – Completion of all on-going Major, Medium and Minor Irrigation Projects – Streamlining the existing procedures – Orders – Issued.

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**IRRIGATION & CAD (P&B) DEPARTMENT**

**G.O.Ms.No.12.**

**Dated:20-02-2016.**

**Read the following:-**

- 1) From the Engineer-in-Chief (Irrgn), Hyderabad, Lr.No.ENC(I)/DCE.I/OT-3/ AEE-8/DEE/15-26, dt.13.11.2015.
- 2) Govt.Memo.No.11422/P&B/2015, I&CAD (P&B) Dept., dt.08.01.2016.
- 3) From the Engineer-in-Chief (Irrgn), Hyderabad, Lr.No.ENC(IW)/SE(P&M)/ EE/DEE, dt.16.01.2016.

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**ORDER:**

Irrigation is ladder to prosperity for innumerable farmers hitherto deprived of assured water in their fields. To provide assured water for Irrigation, the Government is committed to complete all on-going Irrigation projects on priority basis at the earliest for revitalizing the Agriculture sector in the State. Over a period of time, it has been realized that issues pertaining to land acquisition, obtaining statutory clearances and the cumbersome process/ non-release of finances in time inter-alia, are mainly responsible for delays in completion of on-going irrigation projects. In order to address delays in land acquisition, the Government had come out with a land procurement policy to provide unencumbered land to project authorities. In so far projects delayed due to reasons not attributable to agencies are concerned, the Government has decided to follow a comprehensive approach of price adjustment for the projects likely to be completed in the near future. I&CAD Department has also been strengthened in terms of sufficient human and technical resources and optimum work distribution among engineers for effective project implementation and monitoring.

2. The Government is also committed to provide sufficient budgetary provisions to irrigation sector. However, in order to ensure timely release of funds for execution of projects and to further streamline various procedures and processes for fund release, certain measures were deliberated upon. After careful consideration, the following comprehensive orders are issued. The reforms involve simplified procedure for financial releases, adequate monitoring, delegation of powers to various functionaries of Irrigation Department with a view to ensure effective contact management.

3. **Administrative Procedure:**

- a. The I&CAD Department, with due safe guards, shall sanction all the support activities like preparation of survey, procurement of survey and field equipment office facilities, training programmes, transport facilities, legal services, inter-state activities etc., that are required for the execution of the projects subject to the budget provisions under the project establishment. The following guidelines shall be strictly adhered to for formulation of the proposals.

- i. Line estimates will not be considered for Administrative Approval. Full shape estimate together with report, abstract estimate, detailed estimates and data are to be furnished.
  - ii. Data with Current SSR, latest cement and steel rates should be furnished.
  - iii. Hydrology and Hydrological clearance for new schemes will be furnished.
  - iv. All LS Provisions shall be need based and must be supported with details.
  - v. Competent, authority should inspect the work before submitting the estimates to Government and enclose the inspection report with estimate.
  - vi. Proper design and drawings standards are to be followed as per 15 codes and previous designs.
  - vii. Estimates should invariably be scrutinized by the Superintending Engineer/ Chief Engineer as stipulated.
  - viii. In order to ensure accountability, all Officers upto Chief Engineer level are instructed to sign the estimates.
  - ix. The recommendations of SLSC will be signed by the Chairman and all the members.
- b. The concerned Chief Engineer shall be responsible for ensuring Hydrological clearance (availability and allocation of water), likely area to be irrigated, cost benefit analysis and addressing ecological concerns before submitting the proposals. The Chief Engineer will also be responsible and authorized to take necessary actions with adequate safe guards on all on-going contracts like foreclosures, termination and deletion, etc., for effective contract management subject to Codal provisions. However, such proposals are required to be approved by the SLSC before sending them to Government. Based on the recommendation of the SLSC, estimate shall be prepared and submitted to the Government for obtaining administrative approval. Technical sanction will be given by the competent authority as per the delegated powers to each technical officer.
- c. For according administrative / revised administrative sanction for irrigation projects beyond delegated powers, the existing system of consultation with Finance Department shall be followed for according administrative approval by the Government. In this regard, the proposals received from the concerned Chief Engineer through SLSC should be comprehensive and must indicate the amount contemplated for construction (Civil, Mechanical and Electrical works); land procurement and R&R: provisions for compensatory afforestation; and project establishment etc., As certain deviations do take place during execution of the projects, the concerned Chief Engineers can issue revised technical sanction upto 15% over and above original administrative sanction under intimation to the Government, similarly, the concerned EE and SE are competent authorities for sanctioning 5 and 10% variations respectively over the technical sanction. The proposals beyond total 15% enhancement shall invariably be referred to Government for according revised administrative approval.
- d. The existing power to sanction survey estimates, procurement of survey and other equipment, office facilities, legal services, hiring of vehicles, Inter-State activities shall be exercised by the concerned Chief Engineers subjects to the provisions in the budget for project establishments.

- e. The Engineer-in-Chief (Admin) & Engineer-in-Chief (Irrigation) are authorized to approve domestic training programmes for the field staff based on the requisitions of the concerned Chief Engineers and as per provisions in the budget without referring the matter to Government, following due prudence.

**4. Financial Procedures:**

- a. The entire Budget for Irrigation is to be indicated under the following heads covering all the sanctioned, ongoing and existing projects in their respective heads. For accounting purpose, all the operating Heads Major, Medium, Minor and Sub-heads will be indicated against each project and accounting will be done accordingly.
- (i) 4700 – Major Irrigation
  - (ii) 4701 – Medium Irrigation
  - (iii) 4702 – Minor/Ground Water/TSIDC
  - (iv) 4711 – Flood Protection works including Pushkaras
  - (v) 2700 – Engineer-in-Chief (Admn.) including WALAMTARI, TSERL and Inter State issues.
- b. As per the existing rules, Chief Engineers are authorized to re-appropriate from one head to another minor head within their projects. This is further extended by delegating authority to re-appropriate from any head to any head in their projects subject to availability of provision for the project as per administrative approval and the work item in the sanctioned estimate.
- c. Engineer-in-Chief shall be authorized to re-appropriate budget from one project to other project including one Capital head to another Capital head among the projects subject to availability of overall irrigation budget in the concerned projects based on the requisition of the Chief Engineers concerned and subject to provision for the items of expenditure in the respective Administrative sanctions of the projects.
- d. Quarterly relaxation of budget of any project is to be done subject to quarterly availability of overall Irrigation budget. This may be done by Government in Irrigation Department duly considering the overall status of expenditure in Irrigation Department vis-a-vis the Budget.
- e. In all these delegations each re-appropriation order proceedings should be accounted for properly by the concerned authorities and also should be sent to the Director of Accounts and Pay & Accounts Office strictly & promptly before releasing the payments.
- f. If additional funds are required for particular month such information shall be communicated to the Finance Department through the existing on-line system for accounting and preparation of supplementary estimates.
- g. Engineer-in-Chief (Irrigation) is to monitor the expenditure of Office Expenses/ O&M/ Other Charges/ and maintenance of each HODs. The expenditure shall not exceed the Administrative Sanctions.
- h. The present RTGS system of payments to contractors will continue.

- i. Quality Check and super check of bills as per norms will be done.
- j. Random audit by AG Audit will continue.
- k. There will be monthly reconciliation of accounts as per AG Norms.
- l. PAO shall follow the existing payment system.
- m. A separate Nodal Officer deputed from Finance Department in the Cadre of DS/JS shall facilitate works of I&CAD Department, and issues pertaining to the Financial Management.
- n. A separate PD Account shall be opened in favour of Engineer-in-Chief (Irrgn.) so as to enable release of funds from Finance Department on a monthly basis to various ongoing projects and activities as per their eligibility and requirements. CAAA (Govt. of India) accounting procedures shall be adopted for operating the PD Account.

5. **Work Management:**

- I. I&CAD Department is also authorized to shift or reorganize offices or head quarters including the transfer of the staff concerned for optimum execution of the projects. The transfers shall be done with due justification by the competent authorities. However, for sanction of new posts, the due procedure of Cabinet approval through Finance Department will continue to be followed. In this regard the following is approved.
  - a) Shifting & reorganizing offices and head quarters is to be done by Government in Irrigation Department based on the proposals of Engineer-in-Chief (Admin) and the concerned Chief Engineer from time to time including the staff involved in the above process with proper justification and minimum expenditure.
  - b) Transfer of Assistant Executive Engineers / Assistant Engineers and Deputy Executive Engineer from project to project & Circle to Circle is to be delegated to Engineer-in-Chief (AW) based on the proposals of the Chief Engineer concerned with proper justification.
- II. Transfer of higher cadre of Executive Engineers, Superintending Engineers & Chief Engineers to be done at Government level in I&CAD Department based on the proposals of the Engineer-in-Chief (Admn.) and the concerned Chief Engineer.
- III. I & CAD Department is also competent to take necessary actions with adequate safe guards on all on-going contracts like foreclosure, termination and deletion etc., for effective Contract Management with proper justification by the concerned Chief Engineers and State Level Standing Committee in a time bound manner.

6. **Accounting Procedure:**

- a) The existing procedure as followed by Finance Department shall be adopted for accounting purpose and a software will be developed for this purpose.
- b) While adopting the accounting procedure, due emphasis will be given on those physical / financial parameters which are clearly measurable.
- c) The Engineer-in-Chief will get the software prepared wherein each and every functionary, dealing with expenditure and executing the work will have clear cut responsibilities and commensurate authority.
- d) Any order issued in pursuance of the above instructions shall be deemed to be in accordance with relevant business rules and Codal provisions. I&CAD and Finance Departments shall take necessary action.

**(BY ORDER AND IN THE NAME OF GOVERNOR OF TELANGANA)**

**Dr. RAJIV SHARMA  
CHIEF SECRETARY TO GOVERNMENT**