

**GOVERNMENT OF ANDHRA PRADESH
FINANCE (WORKS & PROJECTS) DEPARTMENT**

Memo.No.69351/F3(2)/2005-1.

Dated: 09-06-2005.

Sub: Admittances of claims for payment at PAOs Offices – Strict Observance of Rules, Provisions and Guidelines as prescribed in Codes and Manuals, Government Orders and Government/ Departmental Circulars – Instructions – Issued – Regarding.

It has come to the notice of the Government that payments are being entertained in PAOs Offices in violations of prescribed Rules, Provisions and Guidelines envisaged in various Codes, Manuals and Circulars of Government and Departments. Such violations attract a serious view of the Government. All the PAOs / APAOs are instructed to ensure a strict observance of all Rules and Provisions. The DOWA and JDWAs are instructed to make extensive touring to the Pay and Accounts Units to ensure this. They are also instructed to identify cases of any payments made in violation of Rules and bring to the notice of the Government for necessary action.

2. In particular, it has come to the notice of the Government that payments are made in certain PAO Offices in the absence of Administration Sanctions of the Competent Authorities, which is a serious lapse. The DOWA and JDWAs are requested to report any such cases immediately to the Government for taking necessary action. Further, certain guidelines given by Government or the respective Departments in respect of entrustment, execution and payments on maintenance and other works exist; for e.g. entrustment of works on nomination etc. The PAOs should ensure that existing guidelines are not violated in such matters by the Departmental Officers and in any cases of violations; they should defer payments and make a reference to their higher authorities for necessary action. It is reported with reference to certain Departments bills are admitted and payments done when works are entrusted on nomination whereas Rules specify for calling for tender. It is reported it observed more with reference to maintenance works.

3. Any deviation from the above instructions will be taken a serious note of and severe disciplinary action will be initiated against the PAOs, APAOs and JDWAs, whoever is responsible or both of them jointly. The DOWA is requested to immediately submit a report required above.

4. The DOWA is requested to call for a meeting of the PAOs, APAOs and JDWAs on 18th of this month from 11-00 A.M. for a review by the Principal Secretary to Government (W&P). It may be notified that apart from the usual agenda items of conference, a specific review will be made on the above observations and JDWAs may be instructed to submit necessary material as required above.

**I.Y.R. KRISHNA RAO
PRINCIPAL SECRETARY TO GOVERNMENT**