

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Administrative reforms – Improving of the working arrangements in the Head of the Department – Delegation of powers in respect of Gazetted category – Orders – Issued.

FINANCE (WA.III) DEPARTMENT

G.O.Ms.No.533

Dated:28-6-2004.
Read the following:-

1. G.O.Ms.No.199, Finance (WA) Dept., dt:9-12-99.
2. G.O.MS.No.303, Finance (SMPC) Dept., dt:24-4-03.

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1. In the reference 1st read above, based on the recommendations of the Special Committed Constituted for improving the working of PAO organization, certain powers of Administrative sanction to the Officers were delegated as indicated in the annexure to the order cited.
2. In the reference 2nd read above, a separate Directorate of Works Accounts has been created under the Administrative Control of Finance Department.
3. After careful examination of the matter, Government hereby considered to delegate the powers of Administrative Sanction to the Officers as indicated in the Annexure to this order with will be effect from the date of issue of the order.
4. The Director of Works Accounts, Hyderabad, is requested to communicate these orders to the Joint Director of Works Accounts/Pay and Accounts Officers/Assistant Pay and Accounts Officer/ Divisional Accounts Officers under their control.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

I.Y.R.KRISHNA RAO,
Pri.Secretary to Government

(W&P).

To

The Director of Works Accounts, Hyderabad.

All Joint Director of Works Accounts,

All Pay & Accounts Officers,

All Asst Pay and Accounts Officer

All Divisional Accounts Officers (Works)

Copy to:

The G.A.(AR&T) Department.

The P.S.to Secretary to Govt.(W&P)

The Finance (Projects wing) Dept.,

Sf/Sc

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ANNEXURE

Sl.No.	Item	Existing	Revised
I.	Sanction of leave including surrender leave		
	I) Jt.Dir of Works Accounts	a) EL up to 30 days b) EL beyond 30 days c) Surrender Leave Govt. Govt. Govt.	DOWA Govt DOWA
	II) Asst.Pay & Accounts Officer/Pay & Accounts Officer	a) EL up to 30 days b) EL beyond 30 days c) Surrender Leave JDWA Govt. JDWA	DOWA Govt DOWA
	III) Divisional Accounts Officer (Works)	a) EL up to 30 days b) EL beyond 30 days c) Surrender Leave d) Encashment of Earned Leave at the time of retirement JDWA JDWA JDWA HOD	JDWA JDWA JDWA HOD
II	Leave travel concession I) JDWA II) APAO/PAO III) DAO(W)	Govt. JDWA JDWA	DOWA JDWA JDWA
III	G.P.F I) JDWA II) APAO/PAO III) DAO(W)	Govt. Govt. Govt.	Govt. DOWA JDWA
IV	Pay fixation I) JDWA II) APAO/PAO III) DAO(W)	Govt. JDWA Head of office except in case persons who are under deputation	DOWA JDWA DOWA Except in case of persons who are under deputation
V	Making of Addl.Charge Arrangements A. Up to 30 days I) JDWA II) APAO/PAO III) DAO(W)	Govt. JDWA DOWA	DOWA JDWA JDWA
	B. Beyond 30 days I) JDWA II) APAO/PAO III) DAO(W)	Govt. Govt. DOWA	Govt. Govt. DOWA
VI	Appointments, Promotions Transfers & Postings of all other related service matters a) DAO (W) Gr.I & II b) APAO/PAO/JDWA c) Appointing of enquiry officer and disciplinary cases I) JDWA II) APAO/PAO III) DAO (W) Gr.I & II	Govt. Govt. Govt. Govt. Govt.	DOWA Govt. Govt. Govt. DOWA

VII	a) Sanction of all long term Loans & Advances to DAOs(W) Gr.I & II & NGOs staff. B) APAO/PAO/JDWA		Govt. Govt.	DOWA DOWA
VIII	Statuary inspection of Accounts & Records in the Officers of J.D.W.A		DOWA	DOWA
IX	Authorisation for incurring of Expr. Of Treasury Control items to PAO/APAO under their control		DOWA	DOWA
X	Compling of Expenditure incurred by & accounted by PAO/APAOs reporting Govt.		DOWA	DOWA
XI	Laying down procedure & suggesting modifications to the existing procedures for effective check & control of Expr.		DOWA	DOWA
XII	Functions of Chief Controlling Authority for the budget & also exercises all the Powers vested with HODs under various Cades and orders issued by Govt.from time to time		DOWA	DOWA
XIII	Member in Commissionerate of Tenders		DOWA	DOWA JDWA in Head Office authorised by DOWA
XIV	First Appealate Authority for all Non-Gazetted Establishment and DAOs (2) Gr.I & II		DOWA	DOWA
XV	Liasoning between Accounts Organization, HODs & Accountant General in the issues related to PW Expr.		DOWA	DOWA
XVI	Processsing of proposals for continuation, creation of Staff, preparation of budget estimates, reappropriations and final modifications of Budget required of JDWA/PAO/APAO		DOWA	DOWA
XVII	Issuance of clarifications and guidelines on various Matters relating to Public works Accounts		DOWA	DOWA
XVIII	Imposing punishments to DAOs(W) Gr.I & II i) Minor Punishments ii) Major Punishments		Govt. Govt.	JDWA DOWA

XIX	Confidential Reports i) JDWA		DOWA Counter signature by PFS (W&P)	DOWA Counter signature by PFS (W&P)
	ii) APAO/PAO		JDWA Counter Signature by DOWA	JDWA Counter Signature by DOWA
	iii) DAO (W) Gr. I & II		Concerned Ees Counter Signed by JDWA	Concerned Ees Counter Signed by JDWA

Note: 1) Sanction of additional charge allowance however will be done by the competent authority as stipulated in FR 49.

2) The above orders will applicable in normal course.

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