

GOVERNMENT OF ANDHRA PRADESH  
GENERAL ADMINISTRATION (SER.C) DEPARTMENT

Circular Memo.No.27052/Ser.C/A1/2010-5

Dated 4-6-2011.

Sub: A.P. Civil Services (Classification, Control & Appeal) Rules, 1991-  
Final Orders in disciplinary proceedings - Reiteration of  
Instructions - Regarding.

Ref: Cir.Memo.No.60897/Ser.C/99, General Administration (Ser.C) Dept.,  
Dated 12-11-1999.

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In the reference cited, instructions were issued that the disciplinary proceedings initiated against a Government employee can be concluded either by award of the penalties mentioned under rule 9 of the Andhra Pradesh Civil Services (CCA) Rules, 1991, or by dropping further action against him where the delinquent officer is exonerated of the charges. When words like warning, let off, to be more careful in future etc., are used in the final order it is to be construed that the charges and the guilt of the officer have been proved but a lenient view is taken and no punishment is awarded. Such action is not in accordance with the provision of Andhra Pradesh Civil Services (CCA) Rules, 1991 and it was requested to keep the above in view while issuing final orders.

2. It was observed that in number of disciplinary cases the disciplinary authorities are using the above words in the final orders which were not listed as a penalty in the Andhra Pradesh Civil Services (CCA) Rules, 1991 even though instructions on the above were already issued vide reference cited.

3. The instructions issued in the reference cited are hereby reiterated and the disciplinary authorities are directed to comply with the above instructions strictly while concluding the disciplinary cases.

4. All the Departments of Secretariat, all Heads of Departments and all the District Collectors should follow the above orders/instructions scrupulously and bring it to the notice of all the concerned.

S.V. PRASAD,  
CHIEF SECRETARY TO GOVERNMENT.

To

All Departments of Secretariat.

All Heads of Departments.

All District Collectors.

The Registrar, A.P. Administrative Tribunal, Hyderabad.

The Registrar, High Court of A.P., Hyderabad.

The Secretary, A.P. Public Service Commission, Hyderabad.

The Secretary to Vigilance Commissioner, A.P. Vigilance Commission, Hyderabad.

SF/Sc.

//forwarded :: by order//

  
SECTION OFFICER.