

GOVERNMENT OF ANDHRA PRADESH  
PROCEEDINGS OF THE COMMISSIONER, RURAL DEVELOPMENT, AP,  
HYDERABAD

**PRESENT: G.JAYALAKSHMI, IAS**

**PROCEEDING No. 452/EGS/PM (QC)/2010      DATE : 29/ 02 /2012**

**SUB:** MGNREGS-AP-Transparence and Accountability-WORKS -  
deviations in the execution of the works - Apportionment of  
Responsibility and Recovery- Certain **amendments** issued –  
Regarding.

**REF:** 1.PROCEEDING No. 452/EGS/PM (QC)/2010 DT: 2.10.2010.  
2. Memo No: 1261/EGS/PM (T)/2011, job charts DT:  
16/12/2011.  
3.PROCEEDING No.452/EGS/PM (QC)/2010 DT: 23/01/12.

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Orders were issued in the reference (3) apportioning the responsibilities and proportionate recovery share if any to be made from the responsible in cases of wrong doings of works, fraudulent works, bogus works or irregularities resulting in not only defeating the purpose of creating durable assets but also causing loss to government.

The following changes are incorporated in the proceeding 3<sup>rd</sup> cited, in the page no (5) & Page no (2)

- 1) Actions to be implemented on Field assistant, measurement officer, check measurement officer, verification officer, payment officer, computer officer is omitted.
- 2) The following additional case is included in Measurement officer responsibilities.

In case payment made without work with recording and no check Measurement required - Recovery upto 100% on wage component Only.

**1. FIELD ASSISTANT:**

<b>DEVIATIONS</b>	<b>APPORTIONMENT OF RESPONSIBILITY</b>
In case of failure in appropriate site selection & to give Correct mark outs in individual benefited works / for wrong identification of beneficiaries.	Recovery upto 100% of material component and recoverable amount of wage component.
In case of generation of bogus ,binami musters, fabrication of muster rolls	100% Recovery

**2. MEASUREMENT OFFICER:**

<b>DEVIATIONS</b>	<b>APPORTIONMENT OF RESPONSIBILITY</b>
<b>WAGE COMPONENT(Quantity based)</b>	
Upto 5% excess of actual value	Nil
Above 5% excess of actual value in case of with or without check measurement	Recovery upto 50% of excess amount
<b>MATERIAL COMPONENT(Visible quantities)</b>	
0-100% excess in case of with or without check measurement	Recovery upto 50% of excess amount
<b>In case payment made without work with recording and check measurement (If signed)</b>	Recovery upto 50% of excess amount
<b>In case payment made without work with recording and no check measurement required.</b>	Recovery upto 100% on wage component only.
<b>In case of Wrong Selection of Site/Wrong Location at other than Sanctioned place/Splitting of Works(other than individual benefitted works)</b>	Recovery upto 100% of material component, Recoverable amount of wage component.
<b>In case of WRONG Selection of Site/Wrong Location at other than Sanction/Splitting of Works of MI tanks, PT's, Check Dams, Check Wall</b>	Recovery upto 50% of material component, Recoverable amount of wage component.
<b>In case of Wrong Measurements</b>	
With and Without check measurement (Check measurement required cases)	Recovery upto 50% of material component, recoverable amount of wage component as penalty.
<b>In case of usage of unauthorized M.book ,not issued by payment officer</b>	Recovery upto 1000/- per M.Book.
<b>In case of Poor Quality</b>	
Without check measurement	Recovery upto 50% from the differential loss arrived.
With check measurement	
He/ She will be responsible to the extent of having signed muster rolls by roll calls etc for such works of Binami /Bogus/ Fabricated Musters	Recovery to the extent lapses made to muster rolls.
<b>Tampering of M.Book</b>	Recovery to the extent of loss arrived and removal

### 3. CHECK MEASUREMENT OFFICER:

DEVIATIONS	APPORTIONMENT of RESPONSIBILITY
<b>WAGE COMPONENT</b> Quantity based)	
Up to 5% excess	Nil
Above 5% excess in case of with check measurement	Recovery upto 50% of excess amount
<b>MATERIAL COMPONENT(Visible quantities)</b>	
0-100% excess in case of with check measurement	Recovery upto 50% of excess amount
<b>In case payment made without work with recording and check measurement(If signed)</b>	Recovery upto 50% of excess amount
<b>In case of WRONG Selection of Site/Wrong Location at other than Sanction/Splitting of Works of MI tanks, PT's, Check Dams, Check Walls</b>	Recovery upto 50% of material component, Recoverable amount of wage component.
<b>In case of Wrong Measurements</b>	
With check measurement	Recovery upto 50% of material component, Recoverable amount of wage component.
<b>In case of usage of unauthorized M.Book, not issued by programme officer</b>	Recovery upto 1000/- per M.Book.
<b>In case of Poor Quality</b>	
With check measurement	Recovery upto 50% from the differential loss arrived.
He/ She will be responsible to the extent of having signed muster rolls by roll calls etc for such works of Binami /Bogus/Fabricated Musters	Recovery to the extent lapses made to muster rolls.
<b>Tampering of M.Book</b>	Recovery to the extent of loss arrived and removal

### 4. VERIFICATION OFFICER (ADDITIONAL PROGRAMME OFFICER):

DEVIATIONS	APPORTIONMENT OF RESPONSIBILITY
<b>WAGE COMPONENT</b> Quantity based)	
Up to 5% excess	Nil
Above 5% excess in case of without check measurement	Recovery upto 25% of excess amount
<b>MATERIAL COMPONENT(Visible quantities)</b>	
0 - 100% excess in case of without check measurement	Recovery upto 25% of excess amount
<b>WAGE OR MATERIAL COMPONENT</b>	
<b>In case payment made without work, without recording without check measurement (If signed)</b>	Recovery upto 33.3% of excess amount

<b>In case payment made with work but without M.book(If signed)</b>	Recovery upto 25% of loss arrived or 1000/- whichever is greater..
<b>In case of Wrong Measurements</b>	
Without check measurement(Check measurement required cases)	Recovery upto 25% of material component, Recoverable amount of wage component.
<b>In case of usage of unauthorized M.Book if recommended for data entry into computer</b>	Recovery upto 1000/- per M.Book.
<b>In case of Poor Quality</b>	
Without check measurement(Check measurement required cases)	Recovery upto 25% from the differential loss arrived.
<b>In case of Wrong Entries into computer</b>	Recovery upto 50% of excess payment
He/ She will be responsible to the extent of having signed muster rolls by roll calls etc for such works of Binami /Bogus/Fabricated Musters	Recovery to the extent lapses made to muster rolls.
<b>Tampering of M.Book</b>	Recovery to the extent of loss arrived and removal

#### **5. PAYMENT OFFICER (PO):**

<b>DEVIATIONS</b>	<b>APPORTIONMENT OF RESPONSIBILITY</b>
<b>WAGE COMPONENT (Quantity based)</b>	
Up to 5% excess	Nil
Above 5% excess in case of without check measurement	Recovery upto 25% of excess amount
<b>MATERIAL COMPONENT(Visible quantities)</b>	
0 - 100% excess in case of without check measurement	Recovery upto 25% of excess amount
<b>WAGE OR MATERIAL COMPONENT</b>	
<b>In case payment made without work, without recording without check measurement (If signed)</b>	Recovery upto 33.3%of excess amount
<b>In case payment made with work but without M.book(If signed)</b>	Recovery upto 25% of loss arrived or 1000/- whichever is greater.
<b>In case of Wrong Measurements into computer</b>	
Without check measurement(Check measurement required cases)	Recovery upto 25% of material component, Recoverable amount of wage component.
<b>In case of usage of unauthorized M.Book, if payments are done by PO.</b>	
Without check measurement in cases payment is done	Recovery upto 33.33% of material component, Recoverable amount of wage component.
With check measurement in cases payment is done.	Recovery upto 25% of material component, Recoverable amount of wage component
<b>In case of Poor Quality</b>	
Without check measurement(Check measurement required cases)	Recovery upto 25% from the differential loss arrived.

He/ She will be responsible to the extent of having signed muster rolls by roll calls etc for such works of Binami /Bogus/Fabricated Musters	Recovery to the extent lapses made to muster rolls.
<b>Tampering of M.Book</b>	Recovery to the extent of loss arrived and removal

## 6. COMPUTER OPERATOR:

<b>DEVIATIONS</b>	<b>APPORTIONMENT of RESPONSIBILITY</b>
<b>WAGE/MATERIAL COMPONENT</b>	
In case payment made without work, without recording without check measurement	Recovery upto 33.33% of excess amount
In case of Wrong Entries	Recovery upto 50% of excess payment

This amendment may be followed strictly with immediate effect

**Sd/-G.JAYA LAKSHMI  
COMMISSIONER,  
RURAL DEVELOPMENT**

ANNEXURE: Tabular Statement

**To,**

The Commissioner, Rural development.  
The District Collectors and District Programme Coordinators, NREGS of 22 districts.  
The Project Directors, DWMA & Additional District Programme Coordinators, NREGS of 22 districts.

**Copy to:**

The Chief Executive Officers, Zilla Parishad & Additional District Programme Coordinators, MGNREGS of 22 districts.  
The Project Directors, DRDA & Additional District Programme Coordinators, NREGS of 22 districts.  
The Project Officers, ITDA & Additional District Programme Coordinators, MGNREGS  
The Chief Quality Control Officer, MGNREGS.  
The Chief Vigilance Officer, RD.  
The Director, SSAAT, Hyderabad.  
The Director EGS.  
All Special Officers, O/o CRD, Hyderabad.  
All the Programme Managers of MGNREGS.  
The Web Manager, O/o CRD for placing in RD website.

The Commissioner, Panchayat Raj Department, Hyderabad.  
The Commissioner, Tribal Welfare Department, Hyderabad.  
The Commissioner, APARD, Hyderabad.  
The Commissioner, Horticulture, Hyderabad.  
Engineer in chief, R&B department.  
Engineer in chief, Panchayat Raj department.  
Engineer in chief, Irrigation department.  
Copy submitted to PCCF, Forest department.  
The Chief Executive Officer, SERP, Hyderabad  
The CE, MGNREGS, Panchayat department.  
Sri Rayudu, SPA, NPM, SERP, Hyderabad  
Copy submitted to the Principal Secretary Peshi, RD, Hyderabad  
for information.  
Copy submitted to the Principal Secretary Peshi, PR, Hyderabad  
for information.  
Copy to all MPDOs & Programme Officers, MGNREGS of 22  
districts.  
Copy to all SQCO's, MGNREGS of 22 districts.

//Attested//

Programme Manager (QC)