

**OFFICE OF THE DIRECTOR OF WORKS ACCOUNTS  
ANDHRA PRADESH, HYDERBAD.**

**Memo No.DWA/Hyd/Sn-II/A-8/2013-14/ 129,**      **Date:12-07-2013.**

Sub:- Land Acquisition Payments – Submission of Accounts online against the authorization issued – Operational guidelines issued– Regarding.

Ref:- 1) G.O.Ms.No.7, Finance (W&P::F3) Department dated 16.05.2013.  
2) This Office Memo No.DWA/Hyd/Sn-II/A-8/ 62, Dated.21-05-2013.

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In the reference 1<sup>st</sup> cited, Government have issued modified procedure in respect of Land Acquisition authorizations and accounts submission.

In the reference 2<sup>nd</sup> cited, detailed guidelines on submission of requisition online for authorization and cheque issue have been issued.

In continuation, the following guidelines are issued for submission of accounts online to PAO.

The relevant Screen Shots are enclosed herewith.

- 1) Screen-I to Screen-III pertains to the SDC/RDO.
- 2) Screen-IV to VI pertains to PAO Office.

**Steps to be followed:**

By the SDC/RDO

- |                 |   |   |
|-----------------|---|---|
| Screen – I      | - | Menu to be selected for submission of accounts.   |
| Screen – II (A) | - | Displays the list of authorizations given by the PAO(W&P). The SDC/RDO should select one reference from the list against which he wants to submit his account and press the button "Proceed". |

For LAO

Screen – I

**DIRECTORATE OF WORKS ACCOUNTS**  
FINANCE (W & P) DEPARTMENT

Welcome: SDC(LA) HN55-II, ANANTHAPUR      PAO: ANANTAPUR      11-Jul-2013 4:19 PM      Logout

Home  
Masters  
**Transactions**  
Reports  
Check Bill Status  
Logout

Search

- Bill Entry
- L.A. Requisition
- Requisition for Cheques
- Land Acquisition(Adjustment)**
- Delete DDO Bill
- Update Temp. Pan No
- Update DDOs Info.
- Change Password

## Screen – II(A)

- Home
- Masters ▶
- Transactions ▶
- Reports ▶
- Check Bill Status
- Logout

**Land Acquisition(Adjustment)**

**Financial Year:** 2013-2014 ▼

**Land Acquisition Authorisation Details**

Reference No	Head of Account	Authorisation Date	Authorised Amount	A/c Submitted by LAO	A/c Adjusted by PAO	Amount Surrendered	Balance
<input type="radio"/> 272013000001	4700-01-137-11-26-530-532-V	27/05/2013	5135277	0	0	0	05135277
<input type="radio"/> 272013000002	4700-01-137-11-27-530-532-V	27/05/2013	9888000	0	0	0	09888000
<input type="radio"/> 272013000003	4700-01-137-11-27-530-532-V	27/05/2013	4990260	0	0	0	04990260
<input type="radio"/> 272013000007	4700-01-137-11-27-530-532-V	15/06/2013	1985060	0	0	0	01985060
<input type="radio"/> 272013000008	4700-01-137-11-27-530-532-V	15/06/2013	2903942	0	0	0	02903942
<input type="radio"/> 272013000009	4700-01-137-11-27-530-532-V	15/06/2013	2183035	0	0	0	02183035

**Screen – II(B)**

Financial Year: 2013-2014 ▾

**Land Acquisition Authorisation Details**

Reference No	Head of Account	Authorisation Date	Authorised Amount	A/c Submitted by LAO	A/c Adjusted by PAO	Amount Surrendered	Balance
<input checked="" type="radio"/> 272013000001	4700-01-137-11-26-530-532-V	27/05/2013	5135277	0	0	0	5135277
<input type="radio"/> 272013000002	4700-01-137-11-27-530-532-V	27/05/2013	9888000	0	0	0	9888000
<input type="radio"/> 272013000003	4700-01-137-11-27-530-532-V	27/05/2013	4990260	0	0	0	4990260
<input type="radio"/> 272013000007	4700-01-137-11-27-530-532-V	15/06/2013	1985060	0	0	0	1985060
<input type="radio"/> 272013000008	4700-01-137-11-27-530-532-V	15/06/2013	2903942	0	0	0	2903942
<input type="radio"/> 272013000009	4700-01-137-11-27-530-532-V	15/06/2013	2183035	0	0	0	2183035

**Proceed**

**Cheque Issued Details**

Select	S.No.	Reference No	Issued Date	From Cheque No	To Cheque No	Number of Cheques	Utilised Cheques	Balance
<input type="radio"/>	1	2700000001	29/05/2013	685903	685986	84	0	84
<input type="radio"/>	2	2700000002	29/05/2013	685987	686011	25	0	25
<input type="radio"/>	3	2700000003	29/05/2013	686012	686080	69	0	69
<input type="radio"/>	4	2700000004	22/06/2013	686081	686116	36	0	36
<input type="radio"/>	5	2700000005	22/06/2013	686117	686120	4	0	4
<input type="radio"/>	6	2700000006	22/06/2013	686121	686175	55	0	55

**Proceed**


Screen – II(C)

Cheque Numbers and Amount Entry Details				
Select	S.No.	Cheque No	Cheque Date	Amount
<input type="checkbox"/>	1	685987		0
<input type="checkbox"/>	2	685988		0
<input type="checkbox"/>	3	685989		0
<input type="checkbox"/>	4	685990		0
<input type="checkbox"/>	5	685991		0
<input type="checkbox"/>	6	685992		0
<input type="checkbox"/>	7	685993		0
<input type="checkbox"/>	8	685994		0
<input type="checkbox"/>	9	685995		0
<input type="checkbox"/>	10	685996		0
<input type="checkbox"/>	11	685997		0
<input type="checkbox"/>	12	685998		0
<input type="checkbox"/>	13	685999		0
<input type="checkbox"/>	14	686000		0
<input type="checkbox"/>	15	686001		0
<input type="checkbox"/>	16	686002		0
<input type="checkbox"/>	17	686003		0
<input type="checkbox"/>	18	686004		0
<input type="checkbox"/>	19	686005		0
<input type="checkbox"/>	20	686006		0
<input type="checkbox"/>	21	686007		0
<input type="checkbox"/>	22	686008		0
<input type="checkbox"/>	23	686009		0
<input type="checkbox"/>	24	686010		0
<input type="checkbox"/>	25	686011		0

**Proceed**

## Screen – II(D)

### Adjustment Details

Department.: IRRIGATION  
LA Pao Reference No.: 272013000001  
Cheque Pao Ref. No.: 2700000002  
Number of Cheques: 3  
Divisional Bill No.:   
Head of Account: 4700-01-137-11-26-530-532-V  
Select Project Name:    
Gross Amount: 953000

Submit

Cancel

Screen – III

<input type="button" value="Search"/>			
Land Acquisition(Adjustment)			
<b>Transaction ID:</b>	4206	<b>Submission Date:</b>	11/07/2013
<b>LA Pao Reference No:</b>	272013000001		
<b>Chq Pao Reference No:</b>	2700000002	<b>Number of Cheques:</b>	3
<b>DivBill No:</b>	3333		
<b>Department:</b>	IRRIGATION	<b>Bill Type:</b>	Land Acquisition(Adjustment)
<b>Division:</b>	27ICD019-SDC(LA) HNSS-II, Ananthapur		
<b>Gross Amount:</b>	545000	<b>Net Amount:</b>	545000
<b>Head of Account:</b>	4700-01-137-11-26-530-532-V		
<b>Project Name:</b>	HNSS Phase-II		
Cheques Details			
S.No.	Cheque No	Cheque Date	Amount
1	685987	01/07/2013	250000
2	685988	02/07/2013	45000
3	685989	03/07/2013	250000
			545000
<input type="button" value="Print"/>		<input type="button" value="Close"/>	

For PAO (Superintendent)

Screen – IV (Token Generation)

<input type="button" value="Search"/>	
<b>Enter Transaction Number:</b> <input type="text" value="4206"/> <input type="button" value="Show"/>	
<b>Bill Details</b>	
<b>Transaction ID:</b> 4206	<b>Filing Date:</b> 11/07/2013
<b>DDO Name:</b> 27ICD019-SDC(LA) HNSS-II, Ananthapur	
<b>Work Name:</b>	
<b>Head of Account:</b> 4700-01-137-11-26-530-532 V	ICD
<b>Project Name:</b> HNSS Phase-II	
<b>GPF Number:</b>	<b>Service Major Head:</b>
<b>Bill Abstract MB No.:</b>	<b>DivBill No:</b> 3333
<b>Total No. of MBooks:</b>	<b>Running A/C Bill No.:</b>
<b>No. of LF Books:</b> 0	
<b>Gross Amount:</b> 545000	<b>Net Amount:</b> 545000
<b>Estimate Amount:</b> 0	<b>Agreement Amount:</b> 0
<b>Telephone Number:</b>	<b>Electricity Service No.:</b>
<b>L.A. Pao Reference No.:</b> 272013000001	
<b>PAO Section:</b> Section-I	<b>Bill Type:</b> Land Acquisition (Adjustment)
<b>Auditor Name:</b> <input type="text" value="----Select----"/>	<b>Account Type:</b> <input type="text" value="--Select--"/>
<input type="button" value="Generate"/>	<input type="button" value="Cancel"/>



Voucher Posting(DEO Login)

Screen - V

Welcome: PAOATP      PAO: ANANTAPUR      11-Jul-2013 5:00 PM      Logout

Home

Masters

Transactions

Land Acquisition

Account Submission

Reports-Bills Position

Reports- General

Reports- For Tallying

Reports-Masters

Logout

- Reject Tokens
- Bill Voucher
- L.A(Adjustment) Voucher
- Voucher Cheque
- ECS-Voucher Cheque
- Challan
- TEO
- Supplemental A/c
- Bank Guarrantee
- Project Name Updation

Search

**WELCOME  
TO  
FINANCIAL ACCOUNTING SYSTEM**

Screen – VI

Land Acquisition(Adjustment) Voucher & Cheque Posting			
Token Financial Year:	2013-2014	Posting Financial Year:	2013-2014
<b>Token Details</b>			
Token Number:	3502	Token Date:	11/07/2013
L.A. Pao Ref. No:	272013000001	Chq. Pao Ref No.:	2700000002
Bill Type:	Land Acquisition(Adjustment)	DivBill No.:	3333
Section:	Section-I	Auditor:	P. Rasool
Gross Amount:	545000	Net Amount:	545000
Account Type:	Irrigation		
Division:	SDC(LA) HNSS-II, Ananthapur		
Head of Account:	4700-01-137-11-26-530-532-V		
Bank:	STATE BANK OF INDIA		
<b>Voucher Details</b>			
Voucher Number:	0045	Voucher Date:	11/07/2013
<b>Cheques Details</b>			
S.No.	Cheque No	Cheque Date	Amount
1	685987	01/07/2013	250000
2	685988	02/07/2013	45000
3	685989	03/07/2013	250000
	3		545000
Submit		Cancel	