

OFFICE OF THE DIRECTOR OF WORKS ACCOUNTS
FINANCE (WORKS & PROJECTS) DEPARTMENT.

Memo No.DWA/Hyd/Sn-II/A-8/2013-14/ 559, Date:28-02-2014.

Sub:-BMS – GPF Data – Class –IV GPF Data – Providing the Screens to upload the Class-IV GPF data – Instructions – Issued.

All the PAO/APAOs are informed that the service is provided in Online BMS to upload the details of Class-IV employees keeping in view to issue Online GPF Sips to Class –IV employees for the financial year 2013-14.

To upload the details of Class –IV employees, the following procedure is to be followed by the PAO/APAOs.

Menu→GPF→ Enter Employee Details

Click on Enter employee details, select the Department and DDO and enter the Employee name, Employee ID Number(Given by the Treasury), Date of Joining, GPF Account Number and select the appropriate officer, with whom the account is maintained and then enter the Opening Balance as on 01-04-2013 and click on "Save" button.

All the PAO/APAOs are requested to enter the details of all the Class-IV employees under their payment control by 07-03-2014.

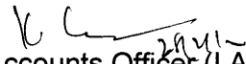
Further services in GPF will be communicated in due course. The objective is to issue system generated GPF Slips to all the Class-IV Employees for the financial year 2013-14 by 31-05-2014.

Encl:- Screen shots.

P. KESAVARAMI REDDY,
DIRECTOR OF WORKS ACCOUNTS,
A.P., HYDERABAD.

To
All the Joint Directors of Works Accounts,
All the PAOs/APAOs.

//T.C.F.B.O//


Pay & Accounts Officer (I.A.)


28/2/14.

GPF

Enter Employee Details

General Provident Fund Employee Details

Department:	Select One
D.D.O:	Select One
Name of the Employee:	
Employee Id(Given by Treasury):	
Date of Joining:	
Enter GPF A/c Number:	
Account maintained by:	--Select--
Opening Balance:	

Note:- Please Enter Opening Balance from 01/04/2013

Save

General Provident Fund Employee Details

Department:	Irrigation
D.D.O:	A.A.O(Cash), O/o C&DA, Hyde
Name of the Employee:	Vadlakonda Sukruth Kumar
Employee Id(Given by Treasury):	1234567
Date of Joining:	10/11/1999
Enter GPF A/c Number:	5465465465
Account maintained by:	PAO/APAO
Opening Balance:	PAO/APAO

Note:- Please Enter Opening Balance from 01/04/2013

Save

General Provident Fund Employee Details

Department:	Irrigation
D.D.O:	A.A.O(Cash), O/o C&DA, Hyde
Name of the Employee:	Vadlakonda Sukruth Kumar
Employee Id(Given by Treasury):	1234567
Date of Joining:	10/11/1999
Enter GPF A/c Number:	5465465465
Account maintained by:	PAO/APAO
Opening Balance:	1234567

Note:- Please Enter Opening Balance from 01/04/2013

Save

GPF	Enter Employee Details
	Search Employee

SEARCH EMPLOYEE	
Employee Id:	<input type="text" value="1234567"/>
	<input type="button" value="Submit"/>