

**OFFICE OF THE DIRECTOR OF WORKS ACCOUNTS
FINANCE (WORKS & PROJECTS) DEPARTMENT.**

Memo No.DWA/Hyd/Sn-II/A-8/2013-14/ 558, ²⁸Date:13-02-2014.

Sub:-BMS – New Pension Scheme (NPS) – Introduction of Contributory Pension Scheme to A.P State Govt. Employees from 01-09-2004 –Providing service in BMS to update Temporary PRAN Nos. and Generate TEO&FPU – Instructions issued.

Ref:- Memo No.DWA/Hyd/Sn-II/A-8/2013-14/432, dt:06-01-2014.

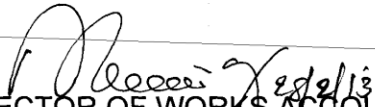
In continuation of this office memo cited, a service is provided in Online BMS portal to update the Temporary PRAN Number with Original PRAN Number and generate TEO & FPU for updated PRAN Numbers.

To update the Temporary PRAN Numbers, the following steps are to be followed by the PAOs/APAOs.

Screen – I Temp Prannos List	Menu→CPS→ Temp Prannos List Select Financial year. Month wise details will be displayed.
Screen – II Update Temp Pran Nos.	Menu →CPS →Update Temp Prannos Enter Employee ID for which the Pran number is to be updated and press the button “Submit” .
	Employee details with Temporary Pran number will be displayed. Enter the Pran Number and press the button “Update” . The Temporary Pran Number will be updated by the Original Pran Number.
Screen – III Updated Prannos List.	Menu →CPS→Updated Prannos List. Select Financial year. Employee wise updated Pran

	numbers list will be displayed.
Screen-IV TEO Generation of Temp Pran Nos.	Menu →CPS → TEO Generation of Temp Pran Nos. TEO for the updated Temp Pran Numbers will be displayed. Select Department, Financial year and Month and enter the TEO Number and then press the button " Save ".
Screen-V FPU of Temp Pran Nos.	Menu →CPS → FPU of Temp Pran Nos. Select the Department, Financial year and Month and enter the TEO No. and then press the button " Submit: " The details of the employee will be displayed. There is a facility the explore the data into excel sheet and take a printout. Click on " Generate FPU " and upload the details in NSDL site.
Screen-VI Cheque Posting for Temp Pran No.s	Menu → CPS → Cheque Posting for Temp Pran Nos. Select the Department, Financial year and Month and enter the TEO No. and then press the button " Submit: " Enter the details of E-Cheque, Physical Cheque and NSDL Reference No. and then click on " Post Cheque "
Screen-VII Pending amount Report	Menu →CPS →Pending Amount Report Select the Financial year. Month wise pending amount will be displayed.

Encl:- Screen shots.


 DIRECTOR OF WORKS ACCOUNTS,
 A.P., HYDERABAD.

To
 All the Joint Directors of Works Accounts,
 All the PAOs/APAOs.



Screen-I

empPrannosReport.aspx?tmru=m

- CPS ▶ Enter Employee Details
- GPF ▶ Search Employee
- Account Submission ▶ CPS Schedule
- Reconciliation ▶ Add Arrears
- Reports-Bills Position ▶ Delete Vouchers Data
- Reports- General ▶ C.P.S Monthly Status Report
- Reports- For Tallying ▶ TEO Generation
- Reports-Masters ▶ FPU Report
- Logout

- Cheque Posting
- Covering Letter
- Temp Prannos List
- Update Temp Pranos
- Updated Prannos List
- TEO Generation of Temp Prannos
- FPU of Temp Prannos

Temporary Pran Nos					
Fin Year:		2013-2014			
Report as Employees With Temp Prannos for the pao of APAOMDK			Fin Year: 2013-2014		
S.No.	MONTHNAME	COUNT	REGULARAMOUNT	ARREARSAMOUNT	TOTALAMOUNT
1	December-2013	18	22677	823	23500

Screen-II

CPS	Enter Employee Details
GPF	Search Employee
Account Submission	CPS Schedule
Reconciliation	Add Arrears
Reports-Bills Position	Delete Vouchers Data
Reports- General	C.P.S Monthly Status Report
Reports- For Tallying	TEO Generation
Reports-Masters	FPU Report
Logout	Cheque Posting
	Covering Letter
	Temp Prannos List
	Update Temp Prannos
	Updated Prannos List
	TEO Generation of Temp Prannos
	FPU of Temp Prannos

UpdatedPrannos.aspx?tmru=m

UPDATION OF PRANNOS

Employee Id:

Employee Details:



Employee Id: 1834105
 Department: Irrigation
 DDO Division: E.E., IB Divn, Siddepet
 DDO Registration No: SGV103613B
 Employee Name: A.RAJENDER RAO
 Temp PranNo: 110061411153
 Enter PRAN Number :

S.No.	PAO NAME	EMPID	EMPNAME	REGULARAMOUNT	ARREARSAMOUNT	MONTHNAME	FINYEAR
1	MEDAK-APAO	1834105	A. RAJENDER RAO	3112	0	December	2013
2	MEDAK-APAO	1834105	A. RAJENDER RAO	0	489	December	2013

Screen –III

CPS	Enter Employee Details
GPF	Search Employee
Account Submission	CPS Schedule
Reconciliation	Add Arrears
Reports-Bills Position	Delete Vouchers Data
Reports- General	C.P.S Monthly Status Report
Reports- For Tallying	TEO Generation
Reports-Masters	FPU Report
Logout	Cheque Posting
	Covering Letter
	Temp Prannos List
	Update Temp Pranos
	Updated Prannos List
	TEO Generation of Temp Prannos

AOUpdatedPrannoReport.aspx?tmru=m Temp Prannos

CPS Employee List Temp Pranno Updated									
Fin year:		2013-2014							
 									
CPS Employees Updated List									
S.No.	EMP NAME	EMPID	DDO. Reg. No.	TEMPPRANNO	PRANNO	UPDATEDDATE	MONTHNAME	FINYEAR	VOUCHERNO
1	A. RAJENDER RAO	1834105	SGV103613B	110061411153	110061411135	2/13/2014 19:12:57	December	2013	0002
2	A. RAJENDER RAO	1834105	SGV103613B	110061411153	110061411135	2/13/2014 19:12:57	December	2013	0006

Screen –IV

CPS	▶	Enter Employee Details
GPF	▶	Search Employee
Account Submission	▶	CPS Schedule
Reconciliation	▶	Add Arrears
Reports-Bills Position	▶	Delete Vouchers Data
Reports- General	▶	C.P.S Monthly Status Report
Reports- For Tallying	▶	TEO Generation
Reports-Masters	▶	FPU Report
Logout		Cheque Posting
		Covering Letter
		Temp Prannos List
		Update Temp Pranos
		Updated Prannos List
		TEO Generation of Temp Prannos
		FPU of Temp Prannos
		Cheque Posting Of TempPranos
		Pending Amount Report
		Pending Amount Details/Upload

CPS TEO Generation of TEMP Prannos	
Department:	<input type="text" value="Select One"/>
	<ul style="list-style-type: none">Select OneIrrigationProjectsRoads & BuildingsPanchayat RajPublic HealthForestFinance & CorporationsNational Highways

Sl.No	Brief Particulars of Transfer Entry	Debit			Credit			Remarks	
		Details	Head of Account	Amount	Details	Head of Account	Amount		
1	Towards transfer of Government matching contribution into CPS Account of employees for remittance into NSDL website and individual subscribers accounts for the month of <u>December-2013</u>	Government Contribution amount matching to Employees Share	2071-01-117-00 -04-320-000	3601	Being amount transferred as per G.O Ms.No 196 Finace (Pension-I) Department,dated 24.7.2013(Govt.Contribution)	8342-00-117-00 -04-002-000	7202		
	Month								Amount
	December-2013								3601
	Total								
	Towards transfer of Employees contribution into CPS Account of employees for remittance into NSDL website and individual subscribers accounts for the month of <u>December-2013</u>	Employees Contribution Amount	8342-00-117-00 -04-001-000	3601					
	Month								Amount
	December-2013								3601
	Total								
GRAND TOTAL				7202			7202		

Asst. Pay & Accounts Officer, Works & Projects,
Medak

Print

Save

Screen –V

CPS	▶	Enter Employee Details
GPF	▶	Search Employee
Account Submission	▶	CPS Schedule
Reconciliation	▶	Add Arrears
Reports-Bills Position	▶	Delete Vouchers Data
Reports- General	▶	C.P.S Monthly Status Report
Reports- For Tallying	▶	TEO Generation
Reports-Masters	▶	FPU Report
Logout		Cheque Posting
		Covering Letter
		Temp Prannos List
		Update Temp Pranos
		Updated Prannos List
		TEO Generation of Temp Prannos
		FPU of Temp Prannos
		Cheque Posting Of TempPranos
		Pending Amount Report
		Pending Amount Details/Upload

CPS FPU Report of TEMP Prannos	
Department:	Irrigation
Fin Year:	2013-2014
Month:	Feb 2014
TEO NO:-	60
	<input type="button" value="Submit"/>



Generate FPU

S.No.	DDO. Reg. No.	PRAN No.	Employee Name	Govt Contribution	Employee Contribution	Pay Month	Pay Year	Cont.Type	Remarks
1	SGV103613B	110061411135	A. RAJENDER RAO	3112	3112	December	2013	REGULAR	
2	SGV103613B	110061411135	A. RAJENDER RAO	489	489	December	2013	ARREARS	Arrears 10% G.O.Ms.No. 294 dt. 26-10-2013

Screen -VI

CPS	Enter Employee Details
GPF	Search Employee
Account Submission	CPS Schedule
Reconciliation	Add Arrears
Reports-Bills Position	Delete Vouchers Data
Reports- General	C.P.S Monthly Status Report
Reports- For Tallying	TEO Generation
Reports-Masters	FPU Report
Logout	Cheque Posting
	Covering Letter
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	Update Temp Pranos
	Updated Prannos List
	TEO Generation of Temp Prannos
	FPU of Temp Prannos
	Cheque Posting Of TempPranos
	Pending Amount Report

Cheque Posting Temp Prannos

Department:	Irrigation
Fin Year:	2013-2014
Month:	Feb 2014
TEO NO:-	60
<input type="button" value="Submit"/>	

Cheque Posting Temp Prannos

Department:	Irrigation
Fin Year:	2013-2014
Month:	Feb 2014
TEO NO:-	60
<input type="button" value="Submit"/>	
PAO E-Cheque No:	CT123456789
PAO E-Cheque Date:	10/11/2013
DDO Physical Cheque No:	456798
DDO Physical Cheque Date:	11/11/2013
NSDL Reference No:	123456789
<input type="button" value="Post Cheque"/>	

Cheque Posting Temp Prannos

Department:	Irrigation
Fin Year:	2013-2014
Month:	Feb 2014
TEO NO:-	60
<input type="button" value="Submit"/>	
PAO E-Cheque No:	CT123456789
PAO E-Cheque Date:	10/11/2013
DDO Physical Cheque No:	456798
DDO Physical Cheque Date:	11/11/2013
NSDL Reference No:	123456789

Screen –VII

CPS	Enter Employee Details
GPF	Search Employee
Account Submission	CPS Schedule
Reconciliation	Add Arrears
Reports-Bills Position	Delete Vouchers Data
Reports- General	C.P.S Monthly Status Report
Reports- For Tallying	TEO Generation
Reports-Masters	FPU Report
Logout	Cheque Posting
	Covering Letter
	Temp Prannos List
	Update Temp Pranos
	Updated Prannos List
	TEO Generation of Temp Prannos
	FPU of Temp Prannos
	Cheque Posting Of TempPranos
	Pending Amount Report
	Pending Amount Details/Upload

CONSOLIDATED REPORT FOR PENDING AMOUNTS				
		Fin Year:	2013-2014	
S.No.	MONTHNAME	CPS ENTERED AMOUNT	POSTED AMOUNT	PENDING AMOUNT
1	DEC-2013	260543	260543	0
	Total:	260543	260543	0

