August 2008

Handbook on monitoring of the Backward Regions Grant Fund (BRGF)

Ministry of Panchayati Raj

Chapter 1: Introduction:

1.1. The Backward Regions Grant Fund (BRGF) is designed to redress regional imbalances in development. The fund aims to supplement and converge existing developmental inflows into identified districts, so as to**:**

(a) Bridge critical gaps in local infrastructure and other development requirements that are not being adequately met through existing inflows,

(b) Strengthen, Panchayat and Municipality level governance with capacity building to facilitate participatory planning, decision making, implementation and monitoring,

(c) Provide professional support to local bodies for planning, implementation and monitoring their plans,

(d) Improve the performance and delivery of critical functions assigned to Panchayats.

1.2. The RSVY programme has been subsumed into BRGF.

1.3. The Backward Regions Grant Fund (BRGF) represents a novel approach towards tackling chronic regional backwardness by entrusting a central role in planning and implementation of the programme to Panchayats in rural areas, municipalities in urban areas and District Planning Committees (DPCs) at the district level to consolidate Panchayat and Municipality plans into the district plan. The planning process under BRGF represents a major shift in approach from top-down plans to participative plans prepared from the grassroots level upwards. BRGF aims to break out of the mould of programme wise planning and thus does not mandate the preparation of a BRGF plan, but of a district plan which takes into account all flows of funds. Considerable resources are available today through a host of central and State schemes or poverty alleviation, infrastructure development and improvement of service delivery such as the Rural Employment Guarantee Programme, the National Rural Health Mission, ICDS, Sarva Shiksha Abhiyan, Mid Day Meal Programme, Drinking Water Supply and Sanitation, Pradhan Mantri Gram Sadak Yojana, Irrigation Development, the Rashtriya Krishi Vikas Yojana and the National Food Security Mission. BRGF aims to boost the efficiency of these programmes by supplementing and converging them. Once such a convergent plan is prepared, the gaps that are not met through such sector specific programmes can be met through the application of BRGF funds.

1.4. Creation of capacity for effective planning and implementation at Panchayat and Municipality and lower level is a key-pre-requisite to participative planning. Hence BRGF contains a specific component for the capacity building of Panchayati Raj Institutions and Municipalities of Rs. 250 crore per year, representing 5.3 percent of the annual outlay. A framework that looks upon capacity building in a very comprehensive fashion, encompassing training, handholding and providing ongoing support to Panchayat

elected representatives has been developed for States to follow, while undertaking capacity building.

1.4.   There are two features of BRGF that necessitate a different approach to monitoring programme implementation, as compared to other sectoral programmes. First, the rigour with which the participatory processes are undertaken is a key outcome of the programme, as it affects not only the efficiency of expenditure of BRGF funds, but also expenditure of other important schemes implemented at the Panchayat level. Second the use of funds are highly flexible and therefore, a wide range of quantitative and qualitative outcomes are expected from the well considered and sensitive use of BRGF funds.

1.5.   This handbook contains a detailed description of the approach toward monitoring of BRGF, so as to effectively capture these nuances of implementation of BRGF. The handbook also contains the formats and procedures to be followed for monitoring and evaluation of the programme

1.6.   The Ministry, in collaboration with National Informatics Centre (NIC), has prepared the PlanPlus software. PlanPlus facilitates the preparation of participative plans as envisaged in the BRGF guidelines (which, in turn, has adopted the Planning Commission guidelines), by enabling linking with baseline data, recording of the preferences and priorities of people and slotting them into schemes and programmes that form part of the budget envelope of the planning unit. Tracking the implementation of plans and data regarding progress for monitoring are all enabled by PlanPlus. Therefore all planning and implementing agencies such as Panchayati Raj departments of the BRGF states as well as local governments will have to submit all data required for monitoring under BRGF through PlanPlus only.

2. General features of monitoring system for BRGF:

2.1.   Given below are the key general features of the reporting system for BRGF, which are as follows:

2.11.   Unit for reporting:
 Depending on the nature of data that is being collected, the unit of reporting would be the State government or the local government concerned. Thus, while State level process check lists will have to be used for reporting at state level, data relating to Plans and physical and financial progress will have to be reported by each local government.

2.12.   Frequency of monitoring:
Frequency of monitoring will vary depending on the nature of format and is indicated against each format. For example, while monitoring of processes will be done once in a year at the time of submission of the BRGF proposal to the High-powered Committee, monitoring of physical and financial progress will be done monthly and monitoring of outcomes will be undertaken once a year.

2.13.   Setting of targets:
Both self reporting and independent evaluation are interlinked. Evaluations would be of the targets that each implementing level has set for itself. Each implementing level will evolve its own goals and milestones during the planning exercise, thus enabling both self-evaluation and external evaluation.

2.14.   Formats and mode of reporting:
All proformae for reporting are available on the website for the programme: http://brgf.gov.in. However, the plans as well as reports should be submitted only through PlanPlus.

2.15.   Ranking of districts and States:
A system of ranking districts and States in implementation of BRGF will be put in place, following independent evaluation.

2.16.   Self Reporting and independent evaluation:

This handbook covers the self reporting of processes involved in planning and implementation and physical outputs emerging through expenditures incurred. Some self reporting of the outcomes of BRGF are also envisaged. Independent evaluation of outcomes in terms of impact of the programme on the backwardness of the selected districts are being separately addressed.

2.2.   Self reporting shall cover the following focus areas:

(a)   Implementation of RSVY.

(b)   Process Monitoring:

(i)   Monitoring the collection of essential data relating to BRGF districts:

(ii)   Monitoring whether the process of participative planning and implementation of BRGF have been followed in letter and spirit.

(c)   Monitoring of implementation:

(i)   Monitoring of implementation of approved projects/schemes under BRGF, including physical and financial progress in utilization of BRGF grants

(ii)   Monitoring of Panchayat and ULB strengthening and capacity building, in accordance with the approved training action plan.

(d)   Outputs and outcomes of BRGF:

(i)   Assessing whether the programme has made an impact on the backwardness of the district.

(ii)   Assessing whether capacity building efforts have resulted in an improvement in the capacity of the target groups, namely, Panchayat elected representatives and officials.

Chapter 3: Self Reporting

3.1. Implementation of RSVY:

The monitoring of RSVY implementation was entrusted to NABCONS, a subsidiary of NABARD by the Planning Commission. The formats prescribed by the Planning Commission for RSVY monitoring will continue to be used.

3.2. Process Monitoring: Monitoring collection of baseline data and preparation of the baseline:

Two thrust areas are identified for monitoring:

(a) **Entering baseline data onto the National Panchayat Portal in respect of each Panchayat:**
Collection of baseline survey data in respect of the Panchayats coming under BRGF is the key activity that will be monitored. In order to ensure standardization of data and enable inter state comparisons, common formats have been prepared and made available on the respective PRI website as part of the National Panchayat Portal (the Panchayat Profile section in each ZP, BP and GP portal of National Panchayat Portal)   As all Panchayats may not have access to computers, data entry could also be undertaken at the intermediate Panchayat, district panchayat or even State level. Baseline data thus entered will be automatically available in PlanPlus at the time of planning. MoPR will monitor the progress in the entry of baseline data through **Format 1,** which would be automatically generated and displayed in the National Panchayat portal.

(b) **Preparation of a multi-layered GIS based database for local planning, using information put together by the Department of Space and NIC:**
NIC has largely completed the process of collating census data Village Panchayat wise in BRGF districts. This data needs to be verified by the State PR Department and kept up to date. NIC will place a menu based link on the BRGF website for the Panchayats, TSIs, DPCs and State governments to use the same for the purpose of local planning. NIC will report the progress in this regard in **Format 2.**

3.3. Monitoring of process of participative planning and implementation of BRGF:

The processes prescribed for planning and implementation under BRGF are essentially the same as prescribed in the district planning guidelines dated 26-8-06 of the Planning Commission. In brief, the planning process under BRGF boils down to the following:

a) Certain fundamental processes required for the meaningful empowerment of the Panchayats are undertaken by the State, such as:

(i) Constitution of DPCs in accordance with the provisions of Article 243ZD of the Constitution,

(ii) Activity Mapping, delineating clearly the functions to be performed by each level of Panchayat,

(iii) The indication of a separate budget window in which the following points are indicated:

- funds relating to schemes entrusted to the Panchayats

- grants in aid to the Panchayats

- share of State revenues given to the Panchayats and

- any other funds given to Panchayats

(iv) The placement of functionaries relating to the activities devolved upon Panchayats, with them.

b) A baseline is evolved through collection of data, enabling the Panchayats and ULBs to look back and determine where they stand in respect of development goals,

c) A budget envelope comprising of the tied and untied funds that will be available with the Panchayats is indicated to all the Panchayats,

d) A vision is developed at the district level through an interative process of consideration of the baseline data by the Panchayats at all levels and ULBs

e) A local consultative planning process takes place through the Gram and Ward Sabhas,

f) After taking into account the vision, the budget envelope and the requirements of people, priorities are laid out at each Panchayat level and funds from the budget envelope are allocated towards each identified project.

g) These locally prepared plans move upwards and are consolidated by the District Planning Committee into the District Plan.

The reviewing of each of these steps is undertaken in the following manner currently:

Table 1:

	Point of action	**Manner of review**
(a)	Fundamental Panchayati Raj reform; activity mapping, budget envelope	Periodically reviewed by MoPR internally; Annual SoPR reports
(b)	Baseline preparation	Check of the plan document as well as through Format 1 in National Panchayat Portal
(c)	Preparation of vision	To be indicated in the District Plan document
(d)	Indication of budget envelope to each Panchayat & ULB	Actual data to be entered into PlanPlus software.
(e)	Undertaking local consultative process	Actual data to be entered into PlanPlus software.
(f)	Laying down priorities and allocation of funds	Actual use of PlanPlus software

The step at (a) will be monitored separately for each State by MoPR and no separate reports are proposed to be sought on the devolution of Functions, Funds and Functionaries in BRGF districts. The steps at (b) and (c) above will be checked by reviewing the plan document per se, as also checking the entry of data in the National Panchayat Portal.

Regarding (d), (e) and (f), the PlanPlus software developed by NIC is available to all Panchayats and ULBs under BRGF. It provides a user friendly support to undertake the tasks detailed. It is envisaged that the district plan consolidated by the District Planning Committee would be prepared using the PlanPlus software and submitted on line to the Ministry. This would suffice as being evidence of the fact that the processes prescribed in the planning guidelines have been fully followed.

In order to give a bird's eye view on whether these processes have been followed and facilitate a systematic review, every district plan submitted would have an abstract information sheet of State level preparatory processes in **Format 3. This format contains several sub formats as follows:**

Table 2:

Format 3.A	State level preparatory processes checklist
Format 3.B	DPC level preparatory steps and envisioning process checklist
Format 3.C	Village Panchayat level process checklist
Format 3.D	Intermediate Panchayat level process checklist
Format 3.E	Municipality and Nagarpalika level process checklist
Format 3.F	District Panchayat level process checklist
Format 3.G	Consolidation of District Plan; DPC level process checklist

These formats follow the sequential planning process and contain several questions that have to be answered in a simple 'yes' 'no' manner. The formats also provide space for

recording remarks. The checklists are very important, as they would provide key inputs for independent evaluation. These checklists will also be very useful for internal checking within the districts of whether the processes have been followed in letter and spirit. While reporting data in respect of Village Panchayats (Format 3C), it would be sufficient if a broad abstract is provided to report whether these tasks have been undertaken.

3.4. Monitoring of Implementation of projects/schemes approved under BRGF:

3.41. Once a BRGF proposal has been approved, the monitoring of implementation would start from the release of BRGF funds to Panchayats and checking whether the funds have reached the Panchayats and Municipalities within 15 days of their release to the State Government. This would be then followed by reporting upon the physical and financial progress in the implementation of approved BRGF proposals. *Though the district plan contains elements of all other funding streams, monitoring of implementation of BRGF would only focus on the expenditure of funds released under BRGF, since other schemes are in any case being monitored separately by the implementing line departments and ministries.* **The monitoring of release of funds, and Physical and financial progress in utilization of BRGF grants shall be done in Format 4.**

3.42. Self monitoring of BRGF progress at the district and sub district level:

The BRGF programme guidelines (Paras 4.12, 4.13 and 4.15) provide for peer reviews by the Panchayats of their own performances. the constitution of Review Committees at District level by the DPCs, audit of works, and provisions for social audit as provided under the NREGA guidelines. An abstract of these guidelines are placed below in Table 4:

Table 3:

Para no.	Item	Action points
4.13.	Review Committee at District level	Peer reviews of progress by Panchayats themselves, upto the Intermediate Panchayat level
		Review Committee to be constituted by DPC, chaired by the Chairperson of the District Panchayat and Chairpersons of the Intermediate Panchayats and ULBs in the District in rotation such that the Committee consists not more than 8-10 members, to examine peer review reports prepared by Panchayats.
4.14.	Inspection Schedule for Works	A quality monitoring system shall be instituted.
		Working of the system to be reviewed regularly by the High Powered Committee.
4.15	Social Audit and	States to issue guidelines on social audit by Gram or Ward Sabhas in rural areas and Area Sabhas and Ward Committees in urban areas

Audit and Vigilance at grass root level	Gram Sabha to authorize issuance of UCs for funds allocated for the plans, projects or programmes of the Panchayat and the process followed will be the same as prescribed in the guidelines for the National Rural Employment Guarantee Act.
	Boards to be displayed at worksites indicating names of the schemes and the source from which these are being funded
	Each Panchayat to publicly display details of all schemes approved as on date and their expected commencements/completion dates;

The issue of guidelines for the actual functioning of these district and sub district review mechanisms is proposed to be left to the States. However, Ministry will prepare framework guidelines for these activities, which may be used by States in the preparation of their own guidelines for district and sub district review. A checklist to report the constitution of the mechanisms for monitoring is at **Format 5.**

3.43. Monitoring of Panchayat and ULB Capacity building and strengthening under BRGF:

BRGF mandates the preparation of a five year plan for the capacity building component. This plan is expected to cover year wise, each of the components of the capacity building programme as envisaged in the BRGF guidelines. This includes both investments in hardware and infrastructure, as well as the sequence of training programmes and follow up activities, such as helplines, resource centres etc. The actual content of each State's training plan would depend upon several factors, including the current availability of training infrastructure and personnel, the number of BRGF districts covered, the number of Panchayat representatives and officials to be covered and the year in which Panchayat elections would be held, during the BRGF programme cycle. Once a State specific plan is approved, the monitoring and self reporting would be against the plan approved. The reports for programme monitoring of training programmes shall be undertaken in **Format 6.**

Format 1.

**Progress in the entry of data into the National Panchayat Portal (NPP):
Frequency : Once in a year at the time of submission of annual Plan**

State: **Year :**

Name of the BRGF district	Whether data entered in portal in respect of District Panchayat into NPP		Details regarding Intermediate Panchayats (IPs)		Details of Village Panchayat (VPs)	
	Yes	No	No of IPs	No of IPs for which data entered into NPP	No of VPs	No of VPs for which data entered into NPP

Format 2.

Progress in collating census data Village Panchayat wise in BRGF districts and making available in National Panchayat Portal (NPP):

State:

Name of the BRGF district	Details of Village Panchayat (VPs)	
	No of VPs	No of VPs for which menu based link has been placed on BRGF website for VP wise census data.

Note : It is important to note here that the VP wise Census data may change whenever the relationship between a VP and the Census villages changes. In order to ensure that VP-wise Census data is correct, the Panchayat Raj Departments of the state should ensure that the relationship between Village Panchayats and Census villages is kept up to date.

Format 3:

Format 3.A: Checklist of State level preparatory processes:

Frequency of reporting – Once every year (before the first meeting of the high-powered committee of the state is held in that year)

State:

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Activity Mapping			
2	Indicating separate Panchayat/ULB sector window in the State budget			
3	Indicating formula for normative allocation of funds under BRGF to Panchayats/ULBs*			
4	Issuing instructions for placement of staff with Panchayats/ULBs, or outsourcing by them.			
5	Issuing district planning guidelines			
6	Making arrangements for enlisting professional planning support by DPCs and Pa nchayats/ULBs			
7	Guidelines for preparation of a baseline survey.			

Under the guidelines, each State is to indicate the normative formula that will be used for the allocation of BRGF funds to each Panchayat and ULB (excluding capital cities/cities with a population of 1 million). The normative formula will consider:

(a) The share of each local self-government institution category (Panchayats or Municipalities) within the district,

(b) Within the overall allocation made for each category, the norms governing the inter-se share of each Panchayat or Municipality concerned.

Components that go into the formula may include:

(a) Any index that is prepared and accepted within the State which reflects backwardness or level of development,

(b) Addressing specific district-wise priorities identified in the district envisioning exercise, as described in the guidelines of the Planning Commission on district planning, dated 25-8-06,

(c) A reasonable percentage of funds that may be separately earmarked as performance incentives, based on specified criteria.

Format 3.B: Preparatory steps and Envisioning process: District Planning Committee Checklist:

Frequency of reporting : Every year along with the submission of the Annual Plan

State :   **District:**

Financial Year :

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Undertaking a baseline survey of the district, in accordance with the guidelines issued by the State			
2	Undertaking a diagnostic study of district's backwardness.			
3	Holding of visioning workshops in which the district vision is developed taking into account identified priorities			
4	Indicating allocations to each Panchayat/ULB of the funds available to them under various programmes** through a district link book.			
5	Enlisting professional planning support for DPCs and Panchayats/ULBs			

**This is in accordance with the guidelines, which state that the district plan will integrate multiple programmes that are in operation in the district concerned and therefore address backwardness through a combination of resources that flow to the district, without giving any schematic overlay to BRGF that would be subversive of the principle of local prioritization in planning. The indication of funds to each Panchayat would cover at the very least the following:

(a) Sectoral and district segments of the State Plan,

(b) Centrally Sponsored Schemes (particularly Flagship programmes),

(c) Fund inflows on account of the National Employment Guarantee programme,

(d) Tied and untied grants from Central and State Finance Commission, and

(e) Fund inflows on account of the Bharat Nirman programme.

Format 3.C:

Planning processes within the district; Village Panchayat level process checklist

Frequency of reporting : Every year along with the submission of Annual Plan

State :   **District :**

Village Panchayat :   **Financial Year :**

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Has the GP been informed of the baseline survey and district vision, as it pertains to the Panchayat concerned?			
2	Conduct of Gram Sabhas for sharing essential data, the vision and ascertaining needs of the people.			
3	Approval of the GP plan by the GP body.			
4				

Format 3.D: Intermediate Panchayat level process checklist

Frequency of reporting : Every year along with the submission of Annual Plan

State : _____District:

Intermediate Panchayat :   **Financial Year :**

Intermediate Panchayat:

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Has the IP been informed of the baseline survey and district vision, as it pertains to the Intermediate Panchayat concerned?			
2	Has the IP decided its works after taking into account the list of works proposed by the GPs			
3	Approval of the IP plan by the IP body.			

Format 3.E: Municipality and Nagarpalika level process checklist

Frequency of reporting : Every year along with the submission of Annual Plan

State :   **District:**

Municipality/Nagarpalika: **Financial Year :**

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Has the Municipality been informed of the baseline survey and district vision, as it pertains to it?			
2	Has the Municipality/Nagarpalika undertaken consultations with citizens in preparation of its plan?			
3	Approval of the Municipal plan by the Municipal body.			

Format 3.F: District Panchayat level process checklist

Frequency of reporting : Every year along with the submission of Annual Plan

District: **Financial Year :**

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Has the District Panchayat decided its works after taking into account the list of works proposed by the Intermediate Panchayats			
2	Approval of the District Panchayat plan by the District Panchayat body.			
3				

Format 3.G: **Consolidation of District Plan: DPC level process checklist:**

Frequency of reporting : Every year along with the submission of Annual Plan

District: **Financial Year :**

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Approval of the District Plan by the DPCs			
3				
4				

Format 4:
Local Government-wise Summary of Physical & Financial Progress
under BRGF:

Frequency of reporting : Monthly

Financial Year :	
State :	
District:	
Local body:	
Month:	

Amount Released so far under Development grant of BRGF to State	

Format 4:A: Work wise progress report:

S. No.	Work Name	Implementing Agency	Planned Outlay	Amount for which Administrative Sanction obtained	Total Cumulative expenditure so far	Amount of BRGF funds Utilized so far	Amount of BRGF funds utilized as % of Amount Released	Remarks

Format 4:B: Abstract   category   wise   progress   (automatically generated):

Item		Targets and achievements		Remarks
Indicate item here	Physical progress	Approved works (nos)		
		Cumulative Target (nos)		
		Cumulative completed (nos)		
		On-going (nos)		
		Not yet started (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

Format 4 A is for reporting work wise progress. The abstract of data provided in Format A is to be provided in Format B. This format is designed for reporting the progress in implementation of physical works approved under the BRGF plan and being undertaken

by utilizing BRGF funds. The basket of works would vary from district to district. For example, one district might be concentrating on completion of large numbers of relatively few categories of works, such as Anganwadi buildings, Panchayat Ghars etc., whereas in other districts, the basket of works may be more diverse. In both cases, the category item relevant will need to be entered into the extreme left had side column. Separate formats will have to be filled up for each category of work. The same format can be used for provided abstract data also, i.e., for reporting progress on all works being undertaken in the district under BRGF.

Format 5:

5.A: State-level Checklist of processes for monitoring:

Frequency of reporting – Once every year (before the first meeting of the high-powered committee of the state is held in that year)

State :

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Has the State put in place guidelines for peer reviews by Panchayats themselves?			
4	Have social audit guidelines been issued by the State?			

5.B: District-level Checklist of processes for monitoring:

Frequency of reporting : Every year at the time of submission of annual plan

State :   District :

Financial Year :

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Has the DPC constituted the Review Committee in accordance with the BRGF guidelines to examine peer review reports?			
2	Has an inspection schedule been prepared for works?			
3	Have social audit been undertaken as per the guidelines issued by the State?			

Format 6:

BRGF Capacity Building; District-wise Physical and financial progress:

Frequency of Reporting – Monthly

Financial Year :	
State :	
District	
Monthly	

Amount Released so far under Capacity Building Fund of BRGF to State	

6.A: Provisioning of staff (costs to be met from 5% of district development grant):

Provision of trained community level workers at each GP for: (a) agricultural extension (b) gender empowerment and literacy (c) 'barefoot engineers', or creation of local engineering capacity:	No. of GPs covered so far	
	No. of manpower provided	
	Cumulative Expenditure	

6.B: Training infrastructure:

(i) Checklist:

Sl	Thrust area	Checklist		Remarks
		Yes	No	
1	Establishment of satellite studio for training (state level)			
2	Establishment of Intermediate Panchayat level resource centres			
3	Establishment of helplines			

(ii) Item wise progress:

Item		Targets and achievements		Remarks
Establishment of Distance learning Centres	Physical progress	Cumulative Target (nos)		
		Cumulative completed (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

Item		Targets and achievements		Remarks
Establishment of Panchayat Resource Centres	Physical progress	Cumulative Target (nos)		
		Cumulative completed (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

Office Infrastructure	Physical progress	Cumulative Target (no. of GPs)		
		Cumulative completed (no. of GP)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

IT and connectivity to Panchayats	Physical progress	Cumulative Target (no. of GP)		
		Cumulative completed (no. of GPs)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

Item		Targets and achievements		Remarks
Establishment of Helplines	Physical progress	Cumulative Target (nos)		
		Cumulative completed (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

6.C: Training programmes:

Training of elected representatives (nos)	Physical progress	Cumulative Target (nos)		
		Cumulative completed (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

Person days of training imparted to elected representatives	Physical progress	Cumulative Target (nos)		
		Cumulative completed (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

Training of Panchayat officials (nos)	Physical progress	Cumulative Target (nos)		
		Cumulative completed (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

Person days of training imparted to Panchayat officials	Physical progress	Cumulative Target (nos)		
		Cumulative completed (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

Training of DPC members (nos)	Physical progress	Cumulative Target (nos)		
		Cumulative completed (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

Person days of training imparted to DPC members	Physical progress	Cumulative Target (nos)		
		Cumulative completed (nos)		
	Financial Progress	Cumulative expenditure target		
		Cumulative Expdr incurred		

6.D: Surveys, studies and other components of capacity building:

Surveys/Studies	Physical Progress	No. of studies proposed		
		No. of studies conducted so far		
	Financial Progress	Cumulative Expenditure target		
		Cumulative Expenditure incurred		